

KENWOOD FIRE PROTECTION DISTRICT
9045 Sonoma Highway
Kenwood, CA 95452

AGENDA

REGULAR DISTRICT BOARD OF DIRECTORS MEETING

Location: 9045 Sonoma Hwy. Kenwood

Agendas and Board Packets are available at our website: kenwoodfire.com

DATE: April 11th, 2023 @ 4:00 pm

1. CALL TO ORDER
2. CHANGES TO THE AGENDA
3. MINUTES OF PREVIOUS MEETING:
4. CHIEF'S REPORT:
 - a. Staffing Report: 13 Volunteers, 6 Part Time & 2 Full-Time
 - b. Job Announcements
 - c. Meeting with FSWG Group
5. APPROVAL OF CLAIMS:

PUBLIC APPEARANCES: An opportunity for anyone to speak to the Board on subjects not on the regular agenda. The Board will not make a decision on the subject unless it is of a routine nature.

6. ACTION ITEMS/OLD BUSINESS:
 - a. Consideration of Approval of video conference option under AB 361
 - b. Consideration of staffing plans, salary levels and report from HR committee on staffing, with possible action to adopt new salary schedule and/or staffing plan.
 - c. Set date for Public Hearing in May, to set the rate for tax measure to be levied.
 - d. Considering Engaging Independent Legal Counsel
7. NON-ACTION ITEMS:
 - a. Committee Reports – HR, Consolidation, Facility, Finance, Grant:
8. ANNOUNCEMENT OF CLOSED SESSION ITEMS:

Following the announcement of Closed Session items and prior to recess into Closed, the public may speak up to three minutes on items to be addressed in Closed Session

RECESS CLOSED SESSION AND RECONVENE TO OPEN SESSION

None

9. REPORT, IF ANY, ON CLOSED SESSION:
10. GOOD OF THE ORDER:
11. ADJOURN:

From: William Adams
Sent: Wednesday, March 22, 2023 12:01 PM
To: Daren Bellach <daren@kenwoodfire.com>
Cc: Jack Atkin <jatkin@sonic.net>; ddosspps@gmail.com
Subject: RE: Letter Re Potential conflict of interest -- transition of District counsel

Chief -

As we discussed, previous collaborative shared services agreements and reorganizations between fire agencies have been successfully accomplished with a written waiver of potential conflicts of interest.

However, given the concern expressed by President Atkins, it seems at this point Kenwood FPD interests will be best served by new counsel. To that end, I suggest Bill Ross (650) 843-8080 (who I understand works with several North Bay fire agencies); or Lisa Charbonneau of LCW (800) 645-2696. Once Kenwood FPD engages new counsel, please have them contact me to facilitate the transition.

Best wishes -

Bill

William L. Adams, Attorney

William L. Adams, PC
P.O. Box 1050
Windsor, CA 95492
(707) 236-2176
bill@wladamspc.com<mailto:wadams@johnstonthomas.com>

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From: Daren Bellach <daren@kenwoodfire.com<mailto:daren@kenwoodfire.com>>
Sent: Monday, March 20, 2023 11:25 AM
To: William Adams <bill@wladamspc.com<mailto:bill@wladamspc.com>>
Cc: Jack Atkin <jatkin@sonic.net<mailto:jatkin@sonic.net>>
Subject: Letter Re Potential conflict of interest

Bill,

Please see the attached letter from Director Chair Atkin in regards to a potential conflict of interest.

Thank you,

Daren

Daren Bellach
Fire Chief

KENWOOD FIRE PROTECTION DISTRICT

9045 SONOMA HIGHWAY
KENWOOD, CALIFORNIA 95452

Chief
Daren Bellach

(707) 833-2042
(707) 833-4412 FAX

March 16, 23023

Bill Adams

Re: Potential conflict of interest

Dear Bill,

As our district moves ahead with deliberations about staffing, one alternative is to extend the temporary staffing agreement with Sonoma Valley Fire District. Our board is interested in your thoughts about the inherent conflict of interest if you were to represent both districts in this matter.

In the event you think Kenwood's interests might be best served by engaging independent counsel, would you be able to suggest the names of several candidates?

Very truly yours,



Jack Atkin
Board Chair

KENWOOD FIRE PROTECTION DISTRICT

9045 SONOMA HIGHWAY
KENWOOD, CALIFORNIA 95452

Chief
Daren Bellach

(707) 833-2042
(707) 833-4412 FAX

March 14, 2023

Chief Steve Akre
Sonoma Valley Fire District
630 Second Street West
Sonoma, CA 95476

Re: Temporary staffing agreement

Dear Chief Akre,

Please consider this our formal request to extend the temporary agreement dated October 1, 2022, an additional 90 days, as contemplated in paragraph 2 of the Agreement. This will allow our board to fully consider all alternatives in a measured approach to making any longer-term decisions.

We look forward to your timely reply.

Very truly yours,



Jack Atkin
Board Chair

Kenwood Fire District
Inter Office Memorandum

To: Board of Directors

From: Grant Committee

Re: March 2023 update and actions

Date: March 27, 2023

The following is a summary update of the Grant Committee actions for March 2023.

1. Radios: This grant was completed and submitted to FEMA on February 8th for \$179,000 to purchase 20 portable Motorola radios. As noted in the previous month's memos, the estimated shortfall of \$17,000 is due to FEMA limits on radio purchases. Provided FEMA does not reduce their limits on the radios, this shortfall will have to be covered by district reserves, a possible contribution by the Association and/or a potential grant from Landmark Winery. We expect an answer by Fall.
2. Landmark Winery Grant: As noted above, we applied for a \$10,000 grant with Landmark Winery under their community grant program to help cover the shortfall of the radio grant. We should know the results of our request by mid-April.
3. Wildland Chipper Program: Per the last report this is a low priority.
4. Septic with Manitou Foundation: In Fall 2022, the organization awarded us \$15,000 toward the system, short of the amount we requested. They suggested we reapply in September. We are also looking for other sources for this project.
5. SAFER grant: This was submitted on March 15th to hire 1 captain and 1 engineer. We applied for +/- \$1,050,000 for the 3-year period. We expect a response in the Fall.
6. LED Sign: This grant was awarded for \$57,000 vs. a total cost of \$68,000 for the sign and another \$5,000 to \$8,000 for the related work for a grand total of \$76,000. The shortfall of \$19,000 will be covered by an \$11,000 grant from the Gary Sinise Foundation with the balance of \$8,000 from the District. The Association paid the vendor 50% or \$34,000 upfront to begin the work on the sign. Our understanding is the County will reimburse us approximately 50% of the cost of the sign upon initial payment to the sign company. We are planning to request this reimbursement.
7. Cal Fire Grant: Cal Fire's annual grant process has begun. This is a 50% matching grant up to \$20,000. We have received grants in prior years from Cal Fire and intend to apply again. The grant funds are to be used for wildland-related equipment. The grant application is due on May 4th.

**KENWOOD FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
MARCH 13, 2023**

MINUTES

MEETING: Meeting called to order at 16:00 hrs. Directors Doss, Uboldi, Cooper, Moretti, Atkin and Chief Bellach were present. Chief Bellach had a change. Included in the board packet was Resolution #22-23-03 authorizing participation and approving the amended and restated joint exercise powers of The Fire Risk Management Services JPA. This is a JPA between FASIS and FDAC EBA. This will be added as the 1st action item.

MINUTES: MSP Uboldi/Cooper to approve the minutes from the February meeting.

CHIEF'S REPORT: Chief Bellach reported we lost one out of district volunteer who has been hired with Santa Rosa Police Department. We have 4 going through Driver Operator 1A and 1B classes. Director Atkin asked about the incident annual run down on calls. Chief Bellach stated he is still working on the new program and figuring out how to create this data.

CLAIMS: MSP Moretti/Uboldi to approve claim #22-23-9 for \$65,089.76 and payrolls 2/10/23 for \$10,900.69 and 2/24/23 for \$14,565.83.

NEW BUSINESS: MSP Doss/Cooper to approve Resolution #22-23-03. FASIS, our Workers Comp insurance along with FDAC EBA, Employee Benefits Authority formed a JPA and will now be called The Fire Risk Management Services. This resolution allows us to continue obtaining coverage and risk management under the new JPA. Director Atkin asked if FASIS has claims beyond its financial capability and how do they work with that. Chief Bellach stated he would look further into this.

OLD BUSINESS: MSP Cooper/Doss to approve the video conference option under AB 361.

Director Doss reported for the HR committee, that they have had a series of meetings with Chief Bellach and Akre regarding staffing costs to continue a contract for staffing with Sonoma Valley Fire. What are our options, what can we do and not do and what can we afford. One option was how we return to full service for our community by going back to our original staffing as we were prior to the Sonoma Valley Fire District contract for services. This would be 2.0 staffing, BLS with a Part Time FF and the Chief working one shift. We have also talked about an extension for contracted services with Sonoma and what would this look like. Last month Chief Akre came to the group stating what the possibilities would be. They also met last week with 2 members of the Sonoma Valley Fire District HR Committee. A presentation was given to the ad hoc committee for a 5 year contract. The contract that was presented was the Glen Ellen Fire agreement a few years back for the group to look at. The real only two options we have is to either to return to our 2.0 BLS staffing or continue the contract for service with Sonoma for

2.0 ALS. We did ask if we chose not to extend our contract, what would be the time period if we needed more time to hire. We would be able to go another 60-90 days for this. It was asked in this meeting if a 3-year contract would be available rather than a five-year contract. It was clear that a 5-year contract would work best for Sonoma Valley Fire. The date of May 9th was chosen by the HR committee as a trigger point to decide on what action the board will need to take. If the Board made the decision to go with the 5-year contract, this would have to go before LAFCO. Director Atkin was skeptical of the total cost for a 5-year agreement that would decimate our reserve funds and would like to see a detailed cost. Chief Bellach spoke briefly about the what if's, if we did or didn't go into an extended contract with Sonoma Valley. Some of the points were ALS vs BLS, long term stability, depleting our reserve funds, having more depth with-in the agency for staffing needs, in house mechanic, greater opportunities for our members to staff other stations and strike teams. Wildfire season is not the best time to hire new staff, and we could greatly eliminate our unfunded liability. Director Uboldi stated it was unknown how this would affect our ambulance service. In the past we didn't see good performance as far as ambulance service goes from Sonoma Valley. It is unknown who will get the new county contract for ambulance service. Even though the EOA would not change, it would eventually with consolidation. Director Atkin shared his thoughts; without seeing incidents reported he's not able to see the magnitude of BLS versus ALS. If we were going to consolidate, there was a desire to explore other agencies other than Sonoma Valley to make sure we have looked at all the other alternatives. If we were to extend the current contract, the time to do it is right now. We should propose an extension to our current agreement, the terms of the agreement state that parties would be able to extend the contract in 3-month increments. When and if we get into a long-term contract with Sonoma Valley, we should look into getting our own council, so our council does not have a conflict of interest. Director Uboldi stated that the consolidation committee had a zoom meeting with Supervisor Gorin last week and she stated the county may come up short this year on funds and could not guarantee any gap funding for consolidation. She suggested we have another meeting with the new county administrator next month. This meeting will be on March 20th.

Director Doss made a motion to ask for an extension to our current contract with Sonoma Valley Fire for an additional 90 days. 2nd: Cooper, all AYE. Director Doss suggested we write a letter to Council Bill Adams to discuss about a possible conflict of interest regarding moving forward with a new agreement between Sonoma Valley and Kenwood. After closed session the Board reconvened and spoke about a pay raise for the Chief. Director Doss made a motion for a 20% raise effective January 1st, 2023. 2nd: Cooper, all Aye.

NON-ACTION ITEMS: Tony Ghisla reported for the grant committee: the radio grant has been summited. We have not heard anything from the Landmark grant. The septic grant has been pushed back until September and we will include it in the grant request at that time. The SAFER grant should be completed and turned in by Wednesday. KFA paid \$34,000.00 towards the LED sign and the agreement was signed. The County states once we pay 50% for the sign we get reimbursed for that amount. The Gary Sinise Foundation gave us just over \$11,000 for the LED sign.

ANNOUNCEMENT OF CLOSED SESSION ITEMS: To conduct Fire Chief's Annual Performance Evaluation.

RECESS CLOSED SESSION AND RECONVENE TO OPEN SESSION: Chief's annual evaluation was conducted and completed. Nothing to report.

GOOD of the ORDER: None.

Respectfully submitted,

,

Attest:

Kenwood Fire Protection District Claims Detail April 11, 2023

Date	Num	Name	Memo	S. O. #	Check #	Open Balance
02/03/2023	PGE	Cardmember Service	Utility	7320		1,500.00
02/20/2023	Amazon	Cardmember Service	Hose Ext Tool Bag	6880		27.11
02/22/2023	Amazon	Cardmember Service	Flag	6080		82.44
02/22/2023	Comcast	Cardmember Service	internet	6040		118.55
02/24/2023	GoDaddy	Cardmember Service	Web Hosting	6457		21.99
03/01/2023	Amazon	Cardmember Service	Wall Clock	6880		17.18
03/01/2023	Amazon	Cardmember Service	Air Pump Accessories	6880		22.43
02/27/2023	Kyocera	Cardmember Service	Copies	6400		3.01
03/02/2023	Peterson Trucks	Cardmember Service	Starter	6140		457.74
02/28/2023	Amazon	Cardmember Service	Kitchen Supplies	6080		138.43
03/03/2023	Amazon	Cardmember Service	Station Supplies	6140		12.99
03/03/2023	Amazon	Cardmember Service	Office Supplies	6400		28.19
03/05/2023	Amazon	Cardmember Service	Ear Plugs	6022		25.99
03/03/2023	Amazon	Cardmember Service	Diesel	7201		38.24
03/05/2023	Amazon	Cardmember Service	Cleaning Supplies	6080		26.30
03/05/2023	Amazon	Cardmember Service	Kitchen Supplies	6180		143.04
03/03/2023	Kenwood Water	Cardmember Service	Feb. Service	7320		96.54
03/05/2023	Amazon	Cardmember Service	Kitchen Supplies	6080		138.30
03/07/2023	Amazon	Cardmember Service	Batteries	6880		53.78
03/09/2023	Amazon	Cardmember Service	Station Supplies	6080		45.56
03/09/2023	Amazon	Cardmember Service	Batteries	6080		67.26
03/13/2023	ATT	Cardmember Service	Cell Phone	6040		306.94
03/15/2023	Verizon	Cardmember Service	Long Distance	6040		1.09
03/17/2023	NV Marriott	Cardmember Service	FDAC Conf.	7120		289.25
03/18/2023	Frontier	Cardmember Service	Telephone	6040		294.51
03/18/2023	Frontier	Cardmember Service	Fax Line	6040		64.36
03/16/2023	NV Marriott	Cardmember Service	FDAC Conf	7120		240.85
03/20/2023	Recology	Cardmember Service	Feb. Service	6080		62.23
03/20/2023	PGE	Cardmember Service	Service	7320		1,500.00
03/18/2023	Amazon	Cardmember Service	Kitchen Supplies	6080		32.07

Kenwood Fire Protection District Claims Detail April 11, 2023

03/10/2023	Danner LaCrosse	Cardmember Service	Molesworth/Boot Zipper	6020	42.72
03/09/2023	Inv. 72862	Casco Refrigeration, Inc.	Clean Ice Machine	5140	515.17
03/17/2023	IN0334806	County of Sonoma	49-000-005295	7201	789.00
03/20/2023	Fire Insp 1A	Molesworth, Robert	Fire Inspector Series-Dixon Fire	7120	184.71
03/15/2023	IN0001749-IN	Nick Barbieri Trucking, LLC	Diesel	7201	700.89
03/20/2023	CSFM Struct.Collapse	Todd, Douglas	Class	7120	410.20
03/20/2023	Inv. 497585463	U.S. Bank Equipment Finance	500-0682056-000	6400	194.36
03/13/2023	Classic	Calpers Retirement	02/20-03/05	5923	969.23
3/13/2023	Pepra	Calpers Retirement	02/20-03/05	5923	560.84
4/1/2023	Classic	Calpers Retirement	03/06-03/19	5923	1,169.26
4/1/2023	Pepra	Calpers Retirement	03/06-03/19	5923	1,489.12
4/1/2023	Health	Calpers Health	April Prem.	5930	6,141.82
4/20/2023	Dental/Vision	Choice Builder	May Prem.	5930	485.68
3/20/2023	Inv. - 000015	Ann Cavanaugh	Grant Writer	6500	1,500.00
3/26/2023	Inv. 12586	Fail Safe Testing	Ladder Testing	6140	873.06
4/5/2023	Inv. 1066	SVFD	Annual Telestaff Renewal	6500	1,428.30
4/5/2023	Inv. 1068	SVFD	2/20-3/19	5910	40,046.71
4/5/2023	Inv. 1068	SVFD	02/20/23-03/19/23	5912	3,740.76
4/5/2023	4/10 Inv.	New York Life	Life Insurance	5925	81.00

April 11, 2023 Claims Total

67,179.20

Signature: _____
 Signature: _____
 Signature: _____
 Signature: _____
 Signature: _____

Title: Director
 Title: Director
 Title: Director
 Title: Director
 Title: Director

Kenwood Fire Protection District
Reconciliation Detail
1031 - Exchange Operating, Period Ending 03/31/2023

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						1,943,062.82
Cleared Transactions						
Checks and Payments - 19 items						
Check	02/17/2023	2651	New York Life	X	-54.00	-54.00
Transfer	03/07/2023			X	-13,454.47	-13,508.47
Check	03/08/2023	2654	Sonoma Valley Fire...	X	-43,947.84	-57,456.31
Bill Pmt -Check	03/08/2023	2652	Cardmember Service	X	-4,440.41	-61,896.72
Check	03/08/2023	2655	Bellach, Daren	X	-1,291.15	-63,187.87
Check	03/08/2023	2653	New York Life	X	-54.00	-63,241.87
Check	03/09/2023	ach	CALPERS Health	X	-6,141.82	-69,383.69
Bill Pmt -Check	03/13/2023	2659	Nick Barbieri Trucki...	X	-1,509.71	-70,893.40
Bill Pmt -Check	03/13/2023	2661	Sonoma County Fir...	X	-1,400.00	-72,293.40
Check	03/13/2023		CALPERS Retirem...	X	-969.23	-73,262.63
Check	03/13/2023		CALPERS Retirem...	X	-560.84	-73,823.47
Bill Pmt -Check	03/13/2023	2658	Marshall's Machine ...	X	-327.82	-74,151.29
Bill Pmt -Check	03/13/2023	2666	U.S. Bank Equipme...	X	-194.36	-74,345.65
Bill Pmt -Check	03/13/2023	2657	Healdsburg Auto Pa...	X	-93.54	-74,439.19
Bill Pmt -Check	03/13/2023	2656	Friedman's Home I...	X	-44.75	-74,483.94
Bill Pmt -Check	03/13/2023	2660	Santa Rosa Uniform	X	-11.96	-74,495.90
Transfer	03/20/2023			X	-16,691.49	-91,187.39
Check	03/20/2023	2667	Ann Cavanaugh	X	-1,500.00	-92,687.39
Check	03/20/2023	ach	Choice Builder	X	-485.68	-93,173.07
Total Checks and Payments					-93,173.07	-93,173.07
Deposits and Credits - 1 item						
Bill Pmt -Check	12/13/2022	2615	Frederick Engraving...	X	0.00	0.00
Total Deposits and Credits					0.00	0.00
Total Cleared Transactions					-93,173.07	-93,173.07
Cleared Balance					-93,173.07	1,849,889.75
Uncleared Transactions						
Checks and Payments - 1 item						
Check	03/26/2023	2668	FailSafe Testing LLC		-873.06	-873.06
Total Checks and Payments					-873.06	-873.06
Total Uncleared Transactions					-873.06	-873.06
Register Balance as of 03/31/2023					-94,046.13	1,849,016.69
New Transactions						
Checks and Payments - 3 items						
Check	04/01/2023	ACH	CALPERS Health		-6,141.82	-6,141.82
Check	04/01/2023	ach	CALPERS Retirem...		-1,489.12	-7,630.94
Check	04/01/2023	ACH	CALPERS Retirem...		-1,169.26	-8,800.20
Total Checks and Payments					-8,800.20	-8,800.20
Total New Transactions					-8,800.20	-8,800.20
Ending Balance					-102,846.33	1,840,216.49



P.O. Box 3788 | Santa Rosa CA 95402-3788
Return Service Requested

Last statement: February 28, 2023
This statement: March 31, 2023
Total days in statement period: 31

KENWOOD FIRE PROTECTION DISTRICT
PO BOX 249
KENWOOD CA 95452

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XXXXXX2720
(0)

Direct inquiries to:
707 524-3000

Exchange Bank
P O Box 403
Santa Rosa CA 95402

Public Funds Checking

Account number	XXXXXX2720	Beginning balance	\$1,943,062.82
Avg collected balance	\$1,909,128	Total additions	.00
		Total subtractions	93,173.07
		Ending balance	\$1,849,889.75

CHECKS

Number	Date	Amount	Number	Date	Amount
2651	03-06	54.00	2658	03-27	327.82
2652	03-17	4,440.41	2659	03-20	1,509.71
2653	03-21	54.00	2660	03-24	11.96
2654	03-27	43,947.84	2661	03-31	1,400.00
2655	03-10	1,291.15	2666 *	03-23	194.36
2656	03-16	44.75	2667	03-28	1,500.00
2657	03-23	93.54	* Skip in check sequence		

DEBITS

Date	Description	Subtractions
03-07	' Internet/Phone Txfr REF 0661301L FUNDS TRANSFER TO DEP XXXXXX2200 FROM ONLINE PAYROLL TRANSFER 0	13,454.47
03-10	' ACH Withdrawal CALPERS 1800 100000017087845 Kenwood Fire Protectio	6,141.82
03-14	' ACH Withdrawal CALPERS 3100 100000017083420 Kenwood Fire Protectio	560.84
03-14	' ACH Withdrawal CALPERS 3100 100000017083381 Kenwood Fire Protectio	969.23



P.O. Box 3788 | Santa Rosa CA 95402-3788
Return Service Requested

KENWOOD FIRE PROTECTION DISTRICT
March 31, 2023

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XXXXXX2720

<u>Date</u>	<u>Description</u>	<u>Subtractions</u>
03-20	' Internet/Phone Txfr REF 0791959L FUNDS TRANSFER TO DEP XXXXXX2200 FROM ONLINE PAYROLL TRANSFER 0	16,691.49
03-21	' ACH Withdrawal CHOICE BUILDER ONLIN PMNT 230321 Kenwood Fire Protectio	485.68

DAILY BALANCES

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
02-28	1,943,062.82	03-16	1,920,546.56	03-24	1,897,065.41
03-06	1,943,008.82	03-17	1,916,106.15	03-27	1,852,789.75
03-07	1,929,554.35	03-20	1,897,904.95	03-28	1,851,289.75
03-10	1,922,121.38	03-21	1,897,365.27	03-31	1,849,889.75
03-14	1,920,591.31	03-23	1,897,077.37		

Thank you for banking with Exchange Bank

Kenwood Fire Protection District
Reconciliation Detail
1032 · Exchange Bank Payroll, Period Ending 03/31/2023

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						5,919.94
Cleared Transactions						
Checks and Payments - 7 items						
Check	03/10/2023	ach	DIRECT DEPOSIT ...	X	-10,544.52	-10,544.52
Check	03/10/2023	ach	PAYROLL TAX PA...	X	-2,175.12	-12,719.64
Check	03/10/2023	50322	Bellach, Tyler	X	-479.12	-13,198.76
Check	03/10/2023	ach	IBS PR Fee	X	-96.00	-13,294.76
Check	03/24/2023		DIRECT DEPOSIT ...	X	-13,029.36	-26,324.12
Check	03/24/2023		PAYROLL TAX PA...	X	-3,574.73	-29,898.85
Check	03/24/2023		IBS PR Fee	X	-87.40	-29,986.25
Total Checks and Payments					-29,986.25	-29,986.25
Deposits and Credits - 2 items						
Transfer	03/07/2023			X	13,454.47	13,454.47
Transfer	03/20/2023			X	16,691.49	30,145.96
Total Deposits and Credits					30,145.96	30,145.96
Total Cleared Transactions					159.71	159.71
Cleared Balance					159.71	6,079.65
Uncleared Transactions						
Checks and Payments - 9 items						
Check	07/16/2021	50222	Sears, Chase		-101.41	-101.41
Check	03/11/2022	50276	Lopez, Daniel		-50.70	-152.11
Check	04/22/2022	50283	Lopez, Daniel		-20.00	-172.11
Check	12/16/2022	50309	Bellach, Tyler		-106.47	-278.58
Check	01/27/2023	50313	Cooper, John		-49.48	-328.06
Check	01/27/2023	50319	PLATT, JOSEPH		-12.00	-340.06
Check	02/24/2023	50320	Bellach, Tyler		-212.94	-553.00
Check	02/24/2023	50321	Forer, Mikayla		-53.24	-606.24
Check	03/10/2023	50323	Forer, Mikayla		-159.71	-765.95
Total Checks and Payments					-765.95	-765.95
Total Uncleared Transactions					-765.95	-765.95
Register Balance as of 03/31/2023					-606.24	5,313.70
Ending Balance					-606.24	5,313.70



P.O. Box 3788 | Santa Rosa CA 95402-3788
 Return Service Requested

Last statement: February 28, 2023
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 Total days in statement period: 31

KENWOOD FIRE PROTECTION DISTRICT
 PO BOX 249
 KENWOOD CA 95452

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 XXXXXX2200
 (0)

Direct inquiries to:
 707 524-3000

Exchange Bank
 P O Box 403
 Santa Rosa CA 95402

Public Funds Checking

Account number	XXXXXX2200	Beginning balance	\$5,919.94
Avg collected balance	\$8,722	Total additions	30,145.96
		Total subtractions	29,986.25
		Ending balance	\$6,079.65

CHECKS

Number	Date	Amount	Number	Date	Amount
50322	03-22	479.12			

DEBITS

Date	Description	Subtractions
03-09	' ACH Withdrawal KENWOOD FIRE PRO FEE 230309 I.KFP CHECKING KENWOOD FIRE PROTECTIO	96.00
03-09	' ACH Withdrawal KENWOOD FIRE PRO TAXCOLLECT 230309 I.KFP CHECKING KENWOOD FIRE PROTECTIO	2,175.12
03-09	' ACH Withdrawal KENWOOD FIRE PRO DDCOLLECT 230309 I.KFP CHECKING KENWOOD FIRE PROTECTIO	10,544.52
03-23	' ACH Withdrawal KENWOOD FIRE PRO FEE 230323 I.KFP CHECKING KENWOOD FIRE PROTECTIO	87.40
03-23	' ACH Withdrawal KENWOOD FIRE PRO DDCOLLECT 230323 I.KFP CHECKING KENWOOD FIRE PROTECTIO	13,029.36
03-23	' ACH Withdrawal KENWOOD FIRE PRO TAXCOLLECT 230323 I.KFP CHECKING KENWOOD FIRE PROTECTIO	3,574.73



P.O. Box 3788 | Santa Rosa CA 95402-3788
Return Service Requested

KENWOOD FIRE PROTECTION DISTRICT
March 31, 2023

Page 2 of 2
XXXXXX2200

CREDITS

<u>Date</u>	<u>Description</u>	<u>Additions</u>
03-07	' Internet/Phone Txfr REF 0661301L FUNDS TRANSFER FRMDEP XXXXXX2720 FROM ONLINE PAYROLL TRANSFER 0	13,454.47
03-20	' Internet/Phone Txfr REF 0791959L FUNDS TRANSFER FRMDEP XXXXXX2720 FROM ONLINE PAYROLL TRANSFER 0	16,691.49

DAILY BALANCES

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
02-28	5,919.94	03-09	6,558.77	03-22	22,771.14
03-07	19,374.41	03-20	23,250.26	03-23	6,079.65

Thank you for banking with Exchange Bank

Kenwood Fire Protection (Default)
 9045 Sonoma Hwy
 Kenwood, CA 95452
 United States

Pay Statement History Gross to Net, Last Name

Pay Date: 03/10/2023
 Payroll: Regular 03/10/2023
 Pay Period: 02/20/2023-03/05/2023

Last, First Name	Default Department	Type	Pay Date	#	Total Hours	Gross	Reimburse	Federal Income Tax	CA SDI Amount	Medicare Amount	California SDI Amount	Deduction (EE)	Deduction (ER)	Net Payment	QASDI Amount (ER)	Medicare Amount (ER)	Federal Unemploy Tax Amount (ER)	ER SUTA California Training Tax Amount (ER)
Bellach, Daren	CHIEF 3100	Regular	03/10/202	-11743	12.00	\$5,047.95	-	\$587.97	-	\$73.19	\$218.91	\$27.00	-	\$4,140.88	-	\$73.19	-	-
Bellach, Tyler	VOLUNTEE	Regular	03/10/202	50322	4.50	\$518.81	-	-	\$32.17	\$7.52	-	-	-	\$479.12	\$32.17	\$7.52	-	-
Bermudez, Gustavo	EXTRA HELP	Regular	03/10/202	-11745	24.00	\$461.76	-	\$50.00	\$28.63	\$6.70	-	-	-	\$376.43	\$28.63	\$6.70	-	-
Duenas, Dylan	VOLUNTEE	Regular	03/10/202	-11746	2.00	\$230.58	-	-	\$14.29	\$3.34	-	-	-	\$212.95	\$14.29	\$3.34	-	-
Forer, Mikayla	VOLUNTEE	Regular	03/10/202	50323	1.50	\$172.94	-	-	\$10.73	\$2.50	-	-	-	\$159.71	\$10.73	\$2.50	-	-
Gaddie, Maxwheel	VOLUNTEE	Regular	03/10/202	-11748	3.00	\$345.87	-	-	\$21.44	\$5.02	-	-	-	\$319.41	\$21.44	\$5.02	-	-
Gulson, Benjamin	CAPTAIN	Regular	03/10/202	-11749	-	\$171.46	-	-	\$10.63	\$2.49	-	-	-	\$158.34	\$10.63	\$2.49	-	-
Infante, Susan	ADMIN	Regular	03/10/202	-11750	20.00	\$677.60	-	\$48.62	\$42.01	\$9.82	\$6.23	-	-	\$570.92	\$42.01	\$9.82	-	-
Molesworth III, Robert	ENGINEER	Regular	03/10/202	-11751	156.00	\$4,725.64	-	\$389.44	-	\$68.53	\$131.63	\$439.30	-	\$3,696.74	-	\$68.53	-	-
Mora, Ernesto	EXTRA HELP	Regular	03/10/202	-11752	28.00	\$538.72	-	-	-	\$7.81	-	\$70.03	-	\$460.88	-	\$7.81	-	-
Pappas, Trevor	EXTRA HELP	Regular	03/10/202	-11753	24.00	\$461.76	-	-	-	\$6.70	-	\$60.03	-	\$395.03	-	\$6.70	-	-
Reynolds, Jack	VOLUNTEE	Regular	03/10/202	-11754	2.00	\$230.58	-	-	\$14.29	\$3.35	-	-	-	\$212.94	\$14.29	\$3.35	-	-
Report Total					277.00	13,583.67	-	1,076.03	\$174.19	\$196.97	\$356.77	\$596.36	-	11,183.35	\$174.19	\$196.97	-	-



Payroll Overview

Payroll	Regular 03/10/2023
Pay Date	03/10/2023
# Employees	12
# Paid Employees	12
# Regular	12
# Pay Periods	1

Employee Payments

	#	EE's	\$ Amount
Checks	2	2	638.83
Direct Deposits Debited	10	10	10,544.52 ^D
Total			11,183.35
(D) Innovative Business Solutions, Inc. Admin Debit			-10,544.52
Your Remaining Bank Account Liability			638.83
Vouchers Printed	0		
Vouchers Suppressed	0		

Taxes

	EIN	EE's	\$ Amount
FIT/EE	94-2826574	4	1,076.03 ^D
FICA/ER	94-2826574	8	174.19 ^D
FICA/EE	94-2826574	8	174.19 ^D
MEDI/ER	94-2826574	12	196.97 ^D
MEDI/EE	94-2826574	12	196.97 ^D
SIT:CA/EE	944-0752-5	3	356.77 ^D
Total			2,175.12
(D) Innovative Business Solutions, Inc. Admin Debit			-2,175.12
Your Remaining Tax Liability			0.00

Vendor Liabilities

No Data

Billing

Invoice Total	96.00
Innovative Business Solutions, Inc. Admin Debit	-96.00
Amount Due	0.00

Total

Total	13,454.47
Innovative Business Solutions, Inc. Admin Debit	-12,815.64
Total of Your Responsibility	638.83

Recap

Innovative Business S	Date	Bank Account #	\$ Amount
Billing	03/09/2023	xxxxxx2200	96.00
Tax Payment	03/09/2023	xxxxxx2200	2,175.12
Empl. Dir. Dep. SPA	03/09/2023	xxxxxx2200	10,544.52
Total Debits			12,815.64

--More--

Recap - Continued

Cash Requirements: xxxxxx2200

	\$ Amount
Billing	96.00
Tax Payment	2,175.12
Empl. Checks	638.83
Empl. Dir. Dep. SPA	10,544.52
Total	13,454.47

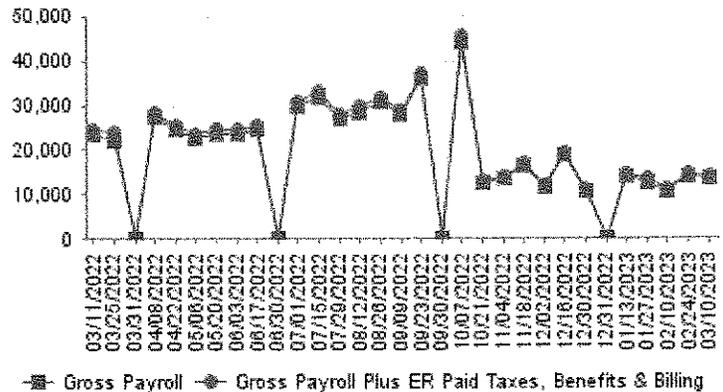
General Ledger Summary

	Debit/Exp.	Credit/Liab.
Earning	13,583.67	
ER Tax (Offset)	371.16	
Invoice	96.00	
Invoice		96.00
ER Tax		371.16
Deduction		596.36
Check		638.83
Tax		1,803.96
Direct Deposit		10,544.52
	14,050.83	14,050.83

Comparison To Last Pay Period - Gross Wages



Rolling 12 Month Payroll View



Kenwood Fire Protection (Default)
 9045 Sonoma Hwy
 Kenwood, CA 95452
 United States

Pay Statement History Gross to Net, Last Name

Pay Date: 03/24/2023
 Payroll: Regular 03/24/2023
 Pay Period: 03/06/2023-03/19/2023

Last Name	Default Department	Type	Pay Date	#	Total Hours	Gross	Reimburse	Federal Income Tax Amount	OASDI Amount	Medicare Amount	California SDI Amount	California Deduction	Net Payment (ER)	Federal Unemployment Tax Amount (ER)	California Employers Training Tax Amount (ER)	California Amount (ER)
Bellach, Daren	CHIEF 3100	Regular	03/24/202	-11755	-	\$9,657.47	-	1,633.79	-	\$140.04	\$686.86	\$27.00	\$7,169.78	-	-	\$140.04
Bermudez, Gustavo	EXTRA HELP	Regular	03/24/202	-11756	48.00	\$923.52	-	\$89.08	\$57.26	\$13.39	\$11.64	-	\$752.15	\$57.26	\$13.39	-
Duenas, Dylan	VOLUNTEER	Regular	03/24/202	-11757	1.00	\$115.29	-	-	\$7.15	\$1.68	-	-	\$106.46	\$7.15	\$1.68	-
Gaddie, Maxwell	VOLUNTEER	Regular	03/24/202	-11758	2.00	\$230.58	-	-	\$14.30	\$3.34	-	-	\$212.94	\$14.30	\$3.34	-
Gulson, Benjamin	CAPTAIN	Regular	03/24/202	-11759	-	\$171.46	-	-	\$10.63	\$2.49	-	-	\$158.34	\$10.63	\$2.49	-
Infarite, Susan	ADMIN	Regular	03/24/202	-11760	22.00	\$745.36	-	\$56.75	\$46.21	\$10.81	\$7.72	-	\$623.87	\$46.21	\$10.81	-
Molesworth III, Robert	ENGINEER	Regular	03/24/202	-11761	96.00	\$2,457.60	-	\$131.65	-	\$35.63	\$17.84	\$319.49	\$1,952.99	-	\$35.63	-
Mora, Ernesto	EXTRA HELP	Regular	03/24/202	-11762	100.00	\$2,077.92	-	\$151.75	-	\$30.13	\$28.15	\$210.10	\$1,657.79	-	\$30.13	-
Pappas, Trevor	EXTRA HELP	Regular	03/24/202	-11763	24.00	\$461.76	-	-	-	\$6.69	-	\$60.03	\$395.04	-	\$6.69	-
Report Total					293.00	16,840.96	-	2,063.02	\$135.55	\$244.20	\$752.21	\$616.62	13,029.36	\$135.55	\$244.20	-



Payroll Overview

Payroll	Regular 03/24/2023
Pay Date	03/24/2023
# Employees	9
# Paid Employees	9
# Regular	9
# Pay Periods	1

Employee Payments

	#	EE's	\$ Amount
Direct Deposits Debited	9	9	13,029.36 ^D
Total			13,029.36
(D) Innovative Business Solutions, Inc. Admin Debit			-13,029.36
Your Remaining Bank Account Liability			0.00
Vouchers Printed	0		
Vouchers Suppressed	0		

Taxes

	EIN	EE's	\$ Amount
FT/EE	94-2826574	5	2,063.02 ^D
FICA/ER	94-2826574	5	135.55 ^D
FICA/EE	94-2826574	5	135.55 ^D
MEDI/ER	94-2826574	9	244.20 ^D
MEDI/EE	94-2826574	9	244.20 ^D
SIT:CA/EE	944-0752-5	5	752.21 ^D
Total			3,574.73
(D) Innovative Business Solutions, Inc. Admin Debit			-3,574.73
Your Remaining Tax Liability			0.00

Vendor Liabilities

No Data

Billing

Invoice Total	87.40
Innovative Business Solutions, Inc. Admin Debit	-87.40
Amount Due	0.00

Total

Total	16,691.49
Innovative Business Solutions, Inc. Admin Debit	-16,691.49
Total of Your Responsibility	0.00

Recap

Innovative Business S	Date	Bank Account #	\$ Amount
Billing	03/23/2023	xxxxxx2200	87.40
Tax Payment	03/23/2023	xxxxxx2200	3,574.73
Empl. Dir. Dep. SPA	03/23/2023	xxxxxx2200	13,029.36
Total Debits			16,691.49

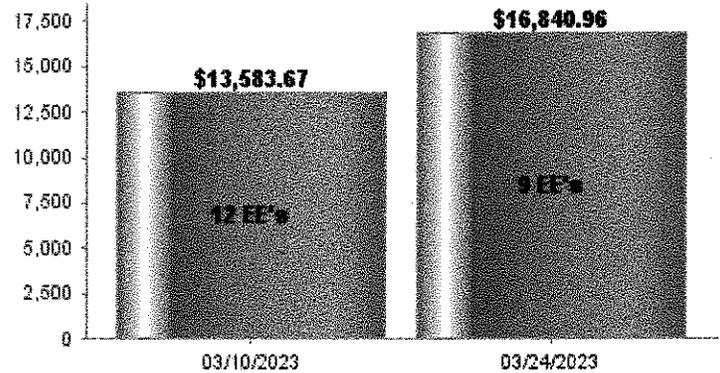
Cash Requirements: xxxxxx2200

	\$ Amount
Billing	87.40
Tax Payment	3,574.73
Empl. Dir. Dep. SPA	13,029.36
Total	16,691.49

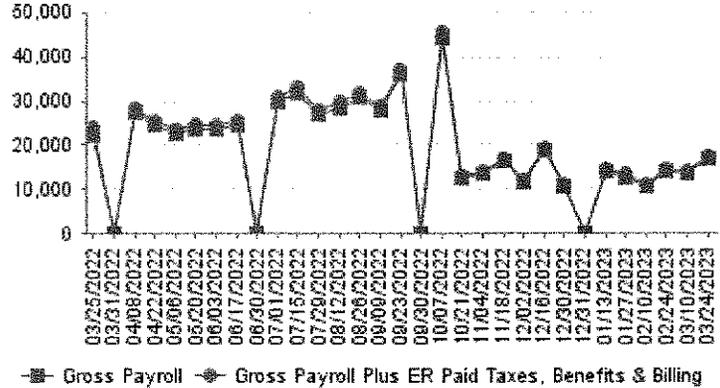
General Ledger Summary

	Debit/Exp.	Credit/Liab.
Earning	16,840.96	
ER Tax (Offset)	379.75	
Invoice	87.40	
Invoice		87.40
ER Tax		379.75
Deduction		616.62
Tax		3,194.98
Direct Deposit		13,029.36
	17,308.11	17,308.11

Comparison To Last Pay Period - Gross Wages



Rolling 12 Month Payroll View



Kenwood Fire Protection District Profit & Loss Budget vs. Actual July 2022 through March 2023

Ordinary Income/Expense	Jul '22 - Mar 23	Budget	\$ Left in Budget	% of Budget Used
Income				
10 - Tax Revenue				
1000 - Prop Taxes - CY Secured	552,138.78	990,000.00	-437,861.22	55.77%
1001 - CY Direct Charges	165,234.41	295,481.00	-130,246.59	55.92%
1020 - Prop Tax CY Supp	0.00	7,558.00	-7,558.00	0.0%
1040 - Property Tax - CY Unsec	29,897.04	28,342.00	1,555.04	105.49%
1011 - SB2557 Prop Tax Admin	0.00	-11,181.00	11,181.00	0.0%
1050 - - Supplemental Prop Taxes -CY	17,254.26	20,811.00	-3,556.74	82.91%
1051 - -Supplemental Prop Taxes - PY	-28.77	-12.00	-16.77	239.75%
1059 - - Prop Taxes - PY, Unsecured	596.03	1,056.00	-459.97	56.44%
1060 - Prop Taxes - PY, Secured	185.78	-27.00	212.78	-688.07%
1061 - PY Direct Charges	0.00	577.00	-577.00	0.0%
1070 - State-Other In-Lieu Tax	18.63	19.00	-0.37	98.05%
1500 - Wildfire Tax Loss	2,503.89			
Total 10 - Tax Revenue	767,800.05	1,332,624.00	-564,823.95	57.62%
17 - Use of Money/Prop				
1700 - Interest on Pooled Cash	102.54	476.00	-373.46	21.54%
1700-01 - Other Interest Earnings	345.23			
1701 - Interest Earned	184.91			
Total 17 - Use of Money/Prop	632.68	476.00	156.68	132.92%
20 - Intergovernmental Revenues				
2050 - Stabilization Payment	120,000.00	120,000.00	0.00	100.0%
2060 - Revenue Sharing	187,560.00	180,000.00	7,560.00	104.2%
2081 - Highway Rentals	335.75	5.00	330.75	6,715.0%
2440 - HOPTR	3,124.98	7,441.00	-4,316.02	42.0%
Total 20 - Intergovernmental Revenues	311,020.73	307,446.00	3,574.73	101.16%

Kenwood Fire Protection District Profit & Loss Budget vs. Actual July 2022 through March 2023

	Jul '22 - Mar 23	Budget	\$ Left in Budget	% of Budget Used
30 - Charges for Services				
3661 - Fire Control Services	3,971.26			
3700 - Copy/Transcribe Fees	0.00	50.00	-50.00	0.0%
Total 30 - Charges for Services	<u>3,971.26</u>	<u>50.00</u>	<u>3,921.26</u>	<u>7,942.52%</u>
40 - Miscellaneous Revenues				
4040 - Miscellaneous Revenue	24,789.24			
4640 - Operating Transfer In-Roll Over	0.00	78,656.00	-78,656.00	0.0%
Total 40 - Miscellaneous Revenues	<u>24,789.24</u>	<u>78,656.00</u>	<u>-53,866.76</u>	<u>31.52%</u>
Total Income	<u>1,108,213.96</u>	<u>1,719,252.00</u>	<u>-611,038.04</u>	<u>64.46%</u>
Gross Profit	<u>1,108,213.96</u>	<u>1,719,252.00</u>	<u>-611,038.04</u>	<u>64.46%</u>
Expense				
50 - Salaries/Emp Benefits				
Gross Wages				
5910-Perm Positions	469,616.61	814,778.00	-345,161.39	57.64%
5911-Extra Help	63,458.56	57,750.00	5,708.56	109.89%
5912-Overtime	65,041.70	66,592.00	-1,550.30	97.67%
Total Gross Wages	<u>598,116.87</u>	<u>939,120.00</u>	<u>-341,003.13</u>	<u>63.69%</u>
5913 - Director Stipend	1,151.97	1,650.00	-498.03	69.82%
5914 - Volunteer Stipend	8,827.12	18,800.00	-9,972.88	46.95%
5922 - FICA ER Expense	5,525.62	17,000.00	-11,474.38	32.5%
5923 - CALPERS Retirement	68,550.39	127,322.00	-58,771.61	53.84%
5924 - Medicare ER Exp	6,024.76	9,300.00	-3,275.24	64.78%
5925 - NYL INS.	-54.00			
5930 - CALPERS Health/Dental/Visi	71,697.85	166,002.00	-94,304.15	43.19%
5940 - WORKERS COMP	47,001.00	63,000.00	-15,999.00	74.61%
Total 50 - Salaries/Emp Benefits	<u>806,841.58</u>	<u>1,342,194.00</u>	<u>-535,352.42</u>	<u>60.11%</u>

Kenwood Fire Protection District Profit & Loss Budget vs. Actual July 2022 through March 2023

	Jul '22 - Mar 23	Budget	\$ Left in Budget	% of Budget Used
60 - Services/Supplies				
6020-Clothing/Personal	2,340.82	6,300.00	-3,959.18	37.16%
6021-Uniform Expense(Daren)	0.00	1,800.00	-1,800.00	0.0%
6022-Clothing/Safety	1,967.81	13,000.00	-11,032.19	15.14%
6040-Communications	5,814.68	10,000.00	-4,185.32	58.15%
6080-Household Expense	2,660.11	5,000.00	-2,339.89	53.2%
6100-Insurance	21,942.00	26,000.00	-4,058.00	84.39%
6140-Maintenance-Equipment	13,568.64	21,100.00	-7,531.36	64.31%
6180-Maintenance-Bldgs/Imp.	5,169.26	9,000.00	-3,830.74	57.44%
6280-Memberships	3,882.50	5,900.00	-2,017.50	65.81%
6400-Office Expense	2,624.71	5,000.00	-2,375.29	52.49%
6457-Computer Charges	7,317.91	7,900.00	-582.09	92.63%
6461-Supplies/Expenses(Ops)	286.00	5,500.00	-5,214.00	5.2%
6500-Professional/Special Svcs.				
6500.01 - Professional/Special Services	4,883.11			
6500.02 - Bank/Bankcard Service Charges	148.74			
6500.03 - PR Processing Fee	2,107.20			
6500-Professional/Special Svcs. - Other	0.00	11,000.00	-11,000.00	0.0%
Total 6500-Professional/Special Svcs.	7,139.05	11,000.00	-3,860.95	64.9%
6526-REDCOM/Dispatch	2,162.21	2,170.00	-7.79	99.64%
6576-Actuarial Services	5,700.00	7,100.00	-1,400.00	80.28%
6587-LAFCO Charges	1,950.00	2,600.00	-650.00	75.0%
6630-Audit/Accounting Srvc.	0.00	8,500.00	-8,500.00	0.0%
6637-Prop.Tax Admin Fee	240.00	500.00	-260.00	48.0%
6800-Public/Legal Notices	199.00	1,000.00	-801.00	19.9%
6880-Small Tools/Equip.	1,782.78	7,700.00	-5,917.22	23.15%
7005-Election Expense	0.00	5,000.00	-5,000.00	0.0%
7120-Training/InService	1,975.47	9,500.00	-7,524.53	20.79%
7201-Gas/Oil/Fuel	18,032.40	16,000.00	2,032.40	112.7%

Kenwood Fire Protection District Profit & Loss Budget vs. Actual July 2022 through March 2023

	Jul '22 - Mar 23	Budget	\$ Left in Budget	% of Budget Used
7300-Trans./Travel/Meetings	2,378.61	2,500.00	-121.39	95.14%
7320-Utilities	9,612.16	17,050.00	-7,437.84	56.38%
Total 60 - Services/Supplies	118,746.12	207,120.00	-88,373.88	57.33%
8510 - Capital Outlay-Bldg Imp	7,451.50	10,000.00	-2,548.50	74.52%
8560 - Capital Outlay-Equipment	2,030.45	10,000.00	-7,969.55	20.31%
8620-UNCLM-OT-Within a Fund	45,100.38	78,656.00	-33,555.62	57.34%
8642-General-to-Trust	0.00	71,282.00	-71,282.00	0.0%
Total Expense	980,170.03	1,719,252.00	-739,081.97	57.01%
Net Ordinary Income	128,043.93	0.00	128,043.93	100.0%
	128,043.93	0.00	128,043.93	100.0%