KENWOOD FIRE PROTECTION DISTRICT
9045 Sonoma Highway
Kenwood, Ca 95452
AGENDA
REGULAR DISTROCT BOARD OF DIRECTORS MEETING
Location: 9045 Sonoma Highway, Kenwood
Agendas and Board Packets are available at our website: kenwoodfire.com
Virtual Meeting

https://zoom.us/j/91934072602?pwd=Ue0QdEwvHXe7zaYSIECCbqv6xg9uUP.1

Meeting ID: 919 3407 2602 Passcode: 443929

+16699006833 (San Jose)

DATE : July 9, 2024

1. CALL TO ORDER

2. CHANGES TO THE AGENDA

3. MINUTES OF THE PREVIOUS MEETING-JUNE 11, 2024

4. CHIEF'S REPORT
(Staffing thru 6/30/24 11 volunteers, 4 part time, 2 full time)

5. ADMINISTRATORS REPORT

6. APPROVAL OF CLAIMS

PUBLIC COMMENT: An opportunity for anyone to speak to the Board on subjects not on the regular agenda. The Board will not make a decision on the subject unless it is of a routine nature.

7. **ACTION ITEMS/OLD BUSINESS:**

a. Concurrent Resolution between Kenwood and Sonoma Valley for reorganization.

b. Resolution for Sonoma County Ordering Election and related documentation

c. Correspondence from Valley of the Moon Alliance requesting a donation.

d. CPA Engagement Letter for 23-24 Audit.

8. **NON-ACTION ITEMS:** For Board and Public Discussion

a. Committee Reports-HR, Consolidation, Facilities, Finance, Grants

9. ANNOUNCEMENT OF CLOSED SESSION: NONE

Following the announcement of Closed Session items, and prior to recess into Closed Session, the public may speak up to three minutes on items to be addressed in Closed Session.

RECESS TO CLOSED SESSION AND RECONVENE TO OPEN SESSION:

10. REPORT, IF ANY, ON CLOSED SESSION: NONE

11. GOOD OF THE ORDER

12. ADJOURN

KENWOOD FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
JUNE 11, 2024, MEETING
MINUNTES

1. **Call to Order**: The meeting was called to order at 4:00PM by Chair Doss. Directors Doss, Atkin, Cooper and Uboldi were present. Director Moretti was absent. Fire Chief Akre and Assistant Fire Chief Bellach were also in the meeting.

2. **Change to the Agenda:** Director Atkin requested that item 7a be moved to the top of the agenda as District attorney Bill Ross was on the conference. It was agreed to move 7a ahead of item 6. Motion was made by Director Atkin and seconded by Director Uboldi, no discussion or by public-motion passed 4-0.

3. **Minutes of the Previous Meetings:**

    - April 9th minutes: Moved as presented by Director Cooper and seconded by Director Uboldi, no discussion or by public-motion passed 4-0.
    - May 14th minutes: Moved as presented by Director Cooper and seconded by Director Uboldi, no discussion or by public-motion passed 4-0.
    - May 23rd minutes: Moved as presented by Director Atkin and seconded by Director Uboldi, no discussion or by public-motion passed 4-0.

4. **Chief(s) Report**:

    Assistant Chief Bellach said there was no change in staffing. He along with Director Doss had a very good update meeting with PERS and some of their staff. This was PERS annual update. The presentation was forwarded to all the Directors. Chief Akre went over his report which was handed out to the Directors and the Public. The report is attached. Assistant Chief Bellach discussed the June 7th structure fire. It was a downstairs bedroom room and contents fire. It was quickly extinguished, and no one was injured.

5. **Change to the Agenda-Item 7a non action item**: Bill Ross, District attorney discussed the concurrent resolution. Item 4 should be modified to include the Chair of Kenwood to have equal powers with the Fire Chief of Sonoma Valley. There should also be a Capital Improvement section that says all the capital improvement funds that Kenwood has accumulated over the years need to be used at the Kenwood station for improvements. Director Doss asked that Chief Akre go back to his Board and let them know there will be a discussion at the next ad hoc consolidation meeting in addition to anything Sonoma

had to discuss. The document will be formally presented as an action item at the next Kenwood Board meeting on July 9th. Bill Ross will attend.

Director Doss said that Mark Branford from LAFCO is out of the Country, but Jennifer Olsen will attend the July 9th Board meeting to answer any questions. Chief Akre said LAFCO is supportive of what Sonoma has done in the past and believes the consolidation with Kenwood is a natural progression. Bill said sometimes the LAFCO process is more complicated that what is expected so be prepared for an uneven process.

There were no further comments or questions-board or public.

6. **Approval of Claims**: After review, Director Atkin moved to approve as presented and seconded by Director Uboldi. There was no discussion or by the public – motion passed 4-0.

7. **Public Comment**: None

8. **Action Items/Old Business**

6a) Letter to the Community: Director Doss asked Tony Ghisla to present the letter. Tony said the letter outlined the changes in the district with staffing and the potential for consolidation with Sonoma. Due to the Kenwood Press deadlines, of June 21st, Tony asked that if anyone had any changes to please contact him as soon as possible. Director Atkin said he had a few very minor recommendations and asked why the ad. Tony said it stands out and a letter to the editor might get lost. Motion was made by Director Uboldi and seconded by Director Cooper and no further discussion or by public – motion passed 4-0.

6b) Change of Signers on Exchange Bank and California Class:

1) For the Exchange Bank accounts- Director Atkin moved to approve as presented and seconded by Director Cooper. There was no discussion or by the public – motion passed 4-0.
2) For the Exchange Bank Elan Credit Card- Director Cooper moved to approve as presented and seconded by Director Uboldi. There was no discussion or by the public – motion passed 4-0.
3) For California Class-Director Atkin moved to approve as presented and seconded by Director Uboldi. There was no discussion or by the public – motion passed 4-0.

6c) Resolution for PEMCHA PERS Health Annuitants: Assistant Chief Bellach presented the annual resolution for the new costs of retiree health insurance. There are 3 on the plan. Assistant Chief Bellach added that the cost of program had increased by $600 and the other $40. Director Cooper asked if there was any upgrade to the program and there was none. The program covers retirees and dependents. Director Atkin moved to approve as presented and seconded by Director Uboldi. There was no discussion or by the public – motion passed 4-0.

8. **Non-Action Items**

Committee Reports:

1) HR- Director Doss and Director Cooper: Director Doss said they are discussing the administrative position. Options include hiring a new person, using Sonoma Valley or another outside contractor. We will be ready on July 9th to act on a recommendation. Director Doss said he was grateful to Sue for her years of dedication and for staying after July 1st to help with the July Board meeting and with year end closing. Director Cooper had no comments. There were no public comments.
2) Consolidation- Director Doss and Director Uboldi: The committee met on June 17th and intend to meet again on July 2nd to further discuss the resolution. Director Uboldi had no comments. There were no public comments.
3) Facilities- Director Cooper and Director Uboldi: Director Uboldi said they are working on getting the septic started. The 40-footer needs to be cleaned out and moved before the contractor can start. Assistant Chief Bellach said the new 20 footers should be available within the next 5+ weeks and KFA has already paid for them. Director Uboldi said the ground needs to be dry and by August it should be fine. There were no public comments.
4) Finance- Director Moretti and Director Atkin: Director Atkin questioned by the budget for the year show $70,000 in interest income but thru 11 months we only earned $40,000. Assistant Chief Bellach would review and get back to him. Director Aktin also asked why our expenses thru 11 months were $430,000 under budget. After discussion it was determined that the $382,000 transfer to the capital account had not yet been made, which represented the bulk of the amount. There were no public comments.
5) Grants-no report.

9. **Closed Session**: None

10. **Good of the Order**:
    Director Atkin asked Chief Akre if in the future, if he could get his Chief report into the Board package so that it could be reviewed prior to the meeting. Chief Akre said he would do his best to see that it happens.

    Director Doss thanked- Assistant Chief Bellach for his years as Clerk of the Board and appreciative of all his work.

11. **Adjourn**: A motion was made by Director Uboldi and seconded by Director Cooper to adjourn the meeting at 4:59PM. Motion passed 4-0.

Respectfully submitted,

_____

Attest:

_____

Sonoma Valley Fire District

Proudly Serving the communities of

Sonoma, Valley of the Moon, Glen Ellen, and Mayacamas

DATE: 7/9/2024

TO: Sonoma Valley and Kenwood Board of Directors

FROM: Chief Akre

SUBJECT: Monthly Activity Report – June 2024

A. ADMINISTRATIVE:

1. SDC: We have been informed that we will be extended for one more (and final) year through 7/1/2025. We do not have a contract in hand yet and are still working with Command Staff and labor on how we will staff Station 10 for this next year. We will continue to staff as we currently do until we have the contract and an updated and agreed upon plan for staffing in place.

2. KWD: Staffing service continues to go very well. We are continuing to move forward with the process of exploring consolidation with both Boards and held another joint Consolidation subcommittee meeting this week. Both Boards are being presented with Concurrent resolutions at the July Board meetings, with consideration for approval. We are in the process of moving KWD employees, both career and volunteer, to Sonoma Valley effective July 8th. Chief Bellach has retired effective 6/30, was also his last shift. We congratulate and thank Daren for his 36 years of service to the KWD Community and to the Valley! We are excited that he will become a SON Volunteer and continue to serve.

3. REDCOM Update: AMR issued a 120-day termination notice to the REDCOM JPA with an effective termination date of 10/8. REDCOM Board is working hard to ensure continuity of service to our communities and first responders, and to ensure that all employees are kept whole as we transition to a new model of staffing for REDCOM. The REDCOM Board heard a report and recommendation from the Board's Ad-Hoc committees to have the JPA become the employing agency. The Board voted 7-0 to approve going in that direction. This will ensure the independence of the JPA and the equality of all member agencies. Our next special meeting will be on 7/11 at 2 pm, and we will meet every two weeks thereafter. Big thank you's to BCs Andreis and Lacy for their ongoing efforts with REDCOM, both on a daily basis and as we move into a transition.

4. Measure H update: The State Supreme Court ruled that the CBRT initiative will not be on the Nov 24 ballot! This eliminates that last remaining threat and uncertainty about Measure H funds. We continue to move forward with all of our implementation plans.

630 Second Street West • Sonoma • California • 95476-6901
Business: (707) 996-2102 • svfra@svfra.org • Fax: (707) 996-2868

E. TRAINING:

1. Companies will be participating in a Regional Trench Rescue drill in Petaluma in late July.
2. Volunteer drills are being split into two locations for better logistics and localized training.

F. EQUIPMENT:

1. Apparatus spec committee is currently working on developing specs for a "Rural" Type 1 engine. We need to have this sized engine to be able to best serve District 5 and 3.
2. City approved the purchase of a new ambulance. The Sister Cities have taken the donated ambulance and it is in the process of being transported to Ukraine.

G. BUILDINGS & LAND:

1. The New Station 2 project: we are in the final weeks of escrow on the two properties on Arnold. BC Norrbom is doing an amazing job in leading the process to finalize these transactions, coordinating numerous evaluations and reports, and get us ready to submit an application for annexation into the Sanitation district for sewer connections. This will be a LAFCO process, which we are very familiar with.
2. Station 2's upstairs remodel in anticipation of accommodating M302's crew is nearly completed. We are working on the last construction step, which is replacement windows and then finalizing the permit process.

H. PREVENTION & COMMUNITY OUTREACH:

1. See separate report

I. ASSOCIATION:

1. We have been gearing up for the 4th of July Celebration. It has been remarkable to see ALL of the help and support from throughout the Department! From Explorers, to new volunteers, career, retirees, and Board members. Thank You!!!
2. A huge "Thank You" to all of our leads for the 4th of July: Norrbom, Boldt, Keechler, Campbell/Lely, McCracken, Anna Norrbom, Maxwell and to everyone and their family members who have signed up to help out! This is truly an "All Hands" event

Kenwood Fire Protection District

To: Board of Directors
From: Tony Ghisla
Re: Monthly Administration Report/Updates
Date: July 2, 2024

1. Benefit Assessment
2. Tech Consultant
3. OPED annual review
4. OPED withdrawal
5. Insurance Annual Review
6. Hazardous Materials Inspection
7. Board of Directors Election
8. CPA engagement
9. New construction/remodels plans review
10. Accounting position replacement

Kenwood Fire Protection District
Claims Detail
June 30, 2024

Date	Num	Name	Memo	S. O. #	Check #	Open Balance
06/24/2024	Emt Renewal	Todd, Douglas	Class Reimburse	7120		117.00
06/24/2024	Scheels Order	Molesworth, Robert	Wildland Boots	6022		279.97
06/27/2024	Inv. 48080	Marshall's Machine Shop, Inc.	3100 Oil Change/Filter	6140		608.81
05/21/2024	Amazon	Elan Financial Services	Station Supplies	6080		43.35
05/21/2024	Amazon	Elan Financial Services	Station Supplies	6080		146.97
05/31/2024	Amazon	Elan Financial Services	Station Supplies	6080		-6.81
05/22/2024	Comcast	Elan Financial Services	internet	6457		121.81
05/24/2024	PGE	Elan Financial Services	Service	7320		3,003.53
05/27/2024	Amazon	Elan Financial Services	Kitchen Supplies	6461		156.19
05/28/2024	Amazon	Elan Financial Services	Kitchen Supplies	6080		24.14
05/28/2024	Kyocera	Elan Financial Services	Copies	6400		1.67
05/29/2024	GoDaddy	Elan Financial Services	website	6457		21.99
06/04/2024	Amazon	Elan Financial Services	Office Chair	6400		154.59
06/06/2024	Kenwood Water	Elan Financial Services	May Service	7320		86.01
06/12/2024	Amazon	Elan Financial Services	Kitchen Supplies	6080		106.31
06/13/2024	ATT	Elan Financial Services	Cell Phones	6040		258.73
06/17/2024	Frontier	Elan Financial Services	Telephone	6040		314.12
06/17/2024	Frontier	Elan Financial Services	Fax Line	6040		67.39
06/17/2024	Verizon	Elan Financial Services	Long Distance	6040		1.76
06/19/2024	Inv. 0136874-IN	Nick Barbieri Trucking, LLC	Diesel	7201		430.23
02/09/2024	Inv. 86821	R & S Erection of Santa Rosa, Inc.	Roller Off Track	8510		250.00
06/21/2024	Pepra	Calpers Retirement	05/27/2024-06/09/2024	5923	ACH	1,811.18
6/21/2024	Classic	Calpers Retirement	05/27/2024-06/09/2024	5923	ACH	1,588.15
7/3/2024	Pepra	Calpers Retirement	6/10/2024-06/23/2024	5923	ACH	1,564.52
June 30, 2024 Claims Total						**11,151.61**

Kenwood Fire Protection District
Claims Detail
June 30, 2024

Signature:	_____	Title:	Director
Signature:	_____	Title:	Director
Signature:	_____	Title:	Director
Signature:	_____	Title:	Director
Signature:	_____	Title:	Director

Kenwood Fire Protection District
Claims Detail
July 9, 2024

Date	Num	Name	Memo	S. O. #	Check #	Open Balance
07/01/2024	INV. 300001346	F D A C	Regular Membership	6280		187.50
07/01/2024	Inv. 11347	Blomberg & Griffin	FY 22/23 Audit	6630		8,050.00
07/01/2024	Inv. 4535784	Overhead Door Co. of Santa Rosa Inc.	Roller Off Track	6180		400.00
07/01/2024	Inv. 1444	Sonoma Valley Fire District	Year 2 - 10% July 2024	5910		158,243.43
07/01/2024	Inv. 532380599	U.S. Bank Equipment Finance	500-0682056-000	6400		194.36
07/01/2024	Inv. C8B65ACA-0003	Streamline	Web Member 1M-5M	6457		2,988.00
07/04/2024	16080	Lake Parts, Inc.	Parts	7201		1,671.51
07/05/2024	Inv. FRMS00182	FRMS	W/C Contribution 24/25	5940		40,426.00
7/5/2024	7/10 Invoice	New York Life	Life Insurance-Final Bill	5925	ACH	54.00
07/03/2024	Health	Calpers Health	July Premium	5930	ACH	6,855.97
7/3/2024	Annual Lump Sum	Calpers	Unfunded Accrued Liability	5923	2872	29,083.00
7/3/2024	Annual Lump Sum	Calpers	Unfunded Accrued Liability	5923	2873	1,229.00
July 9, 2024 Claims Total						**249,382.77**

Signature: _____ Title: Director
Signature: _____ Title: Director
Signature: _____ Title: Director
Signature: _____ Title: Director
Signature: _____ Title: Director

Resolution No: 2024/2025-01
Agenda Item No: 7.a.
Dated: July 9, 2024

A CONCURRENT RESOLUTION OF THE BOARD OF DIRECTORS OF THE SONOMA VALLEY FIRE DISTRICT AND THE KENWOOD FIRE PROTECTION DISTRICT CONSTITUTING THE DISTRICTS' RESOLUTION OF APPLICATION TO THE LOCAL AGENCY FORMATION COMMISSION OF SONOMA COUNTY FOR THE REORGANIZATION OF THE SONOMA VALLEY FIRE DISTRICT

WHEREAS, the Boards of Directors of Sonoma Valley Fire District ("SVFD") and the Kenwood Fire Protection District ("KFPD"), both located in Sonoma County, California, desire to initiate proceedings pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, commencing with section 56000 of the California Government Code ("Cortese-Knox-Hertzberg Act"), with the Local Agency Formation Commission of the County of Sonoma ("Sonoma LAFCO") for the reorganization of the Parties as specified herein; and

WHEREAS, SVFD and KFPD (the "Parties") have agreed to initiate proceedings with Sonoma LAFCO by adoption of this Concurrent Resolution for reorganization consisting of the dissolution of KFPD and annexation of the territory in the dissolved District ("the Proposed Reorganization") resulting in a reorganized fire protection district ("the Reorganized District"); and

WHEREAS, California Government Code section 56853 provides in part that, in the case of a concurrent resolution for reorganization, Sonoma LAFCO shall approve, or conditionally approve, the Proposed Reorganization; and

WHEREAS, the boundaries of the territory included in the Reorganized District will be the combined territories of SVFD and KFPD, as described in Exhibit "A", attached hereto and incorporated herein by this reference; and

WHEREAS, the territory included in the Reorganized District is inhabited, as defined in the Cortese-Knox- Hertzberg Act; and

WHEREAS, the Proposed Reorganization is consistent with the amended spheres of influence of the Parties, based on specific determinations in Sonoma LAFCO Resolution No. 2717, adopted on November 6, 2019; and

WHEREAS, the Parties desire that the Proposed Reorganization be subject to the following terms and conditions as set forth herein:

a. The name of the Reorganized District shall remain the "Sonoma Valley Fire District."

b. The Reorganized District is intended to achieve greater economy and efficiency in providing fire protection and emergency services. The Parties have determined that the Proposed Reorganization is in the best interest of the Parties in order to provide better services to the residents of the Reorganized District.

c. Pursuant to the provisions of California Health and Safety Code §13842 and Government Code section 56866(n), Reorganized District shall continue to be governed by a seven (7) member Board of Directors, subject to District-wide election.

d. All assets, unrestricted, restricted or fiduciary, held by the Parties shall be transferred to and become assets of the Reorganized District. The Reorganized District shall be the successor agency to the Parties.

e. The Parties shall enter into a property tax allocation agreement to transfer the KFPD property tax allocation to SVFD for funding of the Reorganized District.

f. The Parties request a determination by Sonoma LAFCO that the initial appropriation limit for the Reorganized District shall be at least the total of the combined existing appropriation limits of SVFD and KFPD, as well as the anticipated increased tax collections projected from the extension of the SVFD's special taxes throughout the Reorganized District.

g. All liabilities of the Parties shall be transferred to and become liabilities of the Reorganized District.

h. The effective date of the Proposed Reorganization shall be the date of recordation of the certificate of completion of reorganization as provided by Government Code section 57200 et seq.

i. Distribution of Services: The Board of Directors of the Reorganized District will authorize an annual work plan for services throughout the Reorganized District; and

WHEREAS, the Parties hereby consent to the Proposed Reorganization without election by the registered voters within the respective Districts; and

WHEREAS, the Parties' find that the Proposed Reorganization appears to be categorically exempt on the California Environmental Quality Act ("CEQA") by virtue of section 15320 of the State CEQA Guidelines ("Class 20 Exemption") because the Proposed Reorganization is a reorganization of a local government agencies where the changes do not change the geographical area in which previously existing powers are exercised.

NOW, THEREFORE, the Boards of Directors of Sonoma Valley Fire District, and the Kenwood Fire Protection District hereby find, determine, declare, resolve and order as follows:

1. The foregoing recitals are true and correct and are adopted as set forth herein.

2. Sonoma LAFCO is requested to undertake proceedings for the Proposed Reorganization and approve the reorganization Petition according to the terms and conditions stated above pursuant to the Cortese-Knox-Hertzberg Act.

3. The President of the Board of Directors of each Party is authorized and directed to execute this Concurrent Resolution and any other documents as Sonoma LAFCO may reasonably request to accomplish the Proposed Reorganization initiated by this Concurrent Resolution, with an anticipated completion date of July 1, 2025.

4. The Fire Chief of the Sonoma Valley Fire District and/or his or her designee, and the Daymon Doss, Chair of the Kenwood Fire Protection District, and/or his or her designee, shall be, and are hereby, authorized and directed to perform any and all acts required to complete the Proposed Reorganization initiated by this Concurrent Resolution, including, but not limited to, preparation and coordination of the reorganization Petition to Sonoma LAFCO, and preparation and filing of a Notice of Exemption with the County Clerk in accordance with the provisions of CEQA and the State CEQA guidelines.

This Concurrent Resolution may be executed in counterparts and is effective from the latest date of execution shown below.

KENWOOD FIRE PROTECTION DISTRICT:

IN REGULAR SESSION, the foregoing Resolution was introduced by Director _____, who moved its adoption, seconded by Director _____, and passed by the Board of Directors of the Kenwood Fire Protection District this 9th day of July 2024, on regular roll call vote of the members of said Board:

Chair Doss	Aye_____	No_____	Absent_____
Director Atkin	Aye_____	No_____	Absent_____
Director Moretti	Aye_____	No_____	Absent_____
Director Cooper	Aye_____	No_____	Absent_____
Director Uboldi	Aye_____	No_____	Absent_____
Vote:	Aye_____	No_____	Absent_____

WHEREUPON, the District Board Chair declared the foregoing Resolution adopted, and

SO ORDERED:

_____
Daymon Doss, Chair

ATTEST:

_____
, Clerk

APPROVED AS TO FORM:

_____
William D. Ross, Special Counsel

SONOMA VALLEY FIRE DISTRICT:

IN REGULAR SESSION, the foregoing Resolution was introduced by Director _____, who moved its adoption, seconded by Director _____, and passed by the Board of Directors of the Sonoma Valley Fire District this 9th day of July 2024, on regular roll call vote of the members of said Board:

President Norton	Aye_____	No_____	Absent_____
Director Atkinson	Aye_____	No_____	Absent_____
Director Johnson	Aye_____	No_____	Absent_____
Director Brady	Aye_____	No_____	Absent_____
Director Emery	Aye_____	No_____	Absent_____
Director Greben	Aye_____	No_____	Absent_____
Director Leen	Aye_____	No_____	Absent_____
Vote:	Aye_____	No_____	Absent_____

WHEREUPON, the President declared the foregoing Resolution adopted, and

SO ORDERED:

_____
Bill Norton, President

ATTEST:

_____
Raymond Fredricks, Clerk

RESOLUTION NO. _____

DATED_____

RESOLUTION OF THE BOARD OF DIRECTORS OF THE
_____ DISTRICT, COUNTY OF SONOMA
STATE OF CALIFORNIA, ORDERING AN ELECTION TO
BE HELD AND REQUESTING CONSOLIDATION
WITH THE NOVEMBER 5, 2024,
CONSOLIDATED DISTRICT ELECTION

WHEREAS, an election will be held on NOVEMBER 5, 2024, in the _____DISTRICT for the purpose of electing District Directors to fill positions that will expire in 2028;

BE IT RESOLVED THAT, the District Directors of said district hereby request consolidation with any election that may be held on the same day, in the same territory or in territory that is in part the same.

THE FOREGOING RESOLUTION was introduced by Director _____, who moved its adoption, seconded by Director _____ and then adopted on roll call by the following vote:

Director_____ Aye_____ No_____ Abstain_____

Director_____ Aye_____ No_____ Abstain_____

Director_____ Aye_____ No_____ Abstain_____

Director_____ Aye_____ No_____ Abstain_____

Director_____ Aye_____ No_____ Abstain_____

AYES_____ NOES _____ ABSTAIN _____ ABSENT _____

WHEREUPON, the Chairperson declared the foregoing resolution adopted and SO ORDERED

_____
District Administrator/Secretary

MEMORANDUM

TO: DEVA MARIE PROTO, COUNTY CLERK & REGISTRAR OF VOTERS

FROM: Kenwood Fire Protection District DISTRICT

SUBJECT: NOTICE OF OFFICES TO BE FILLED AND STATEMENT OF RESPONSIBILITY FOR STATEMENTS OF QUALIFICATIONS

Notice is hereby given that, pursuant to Elections Code Section 10509 (which requires notification prior to the 125th day before the election, *July 3, 2024), the following are the elected office holders of this district whose terms will expire in 2024, and whose successors will be required to be elected at the upcoming election to be held on NOVEMBER 5, 2024.

DIRECTOR	LENGTH OF NEXT TERM (Commencing 12/06/2024)
1. Daymon Royce Doss	4 YEARS
2. August J. Moretti	4 YEARS
3.	YEARS
4.	YEARS
5.	YEARS

(MARK APPROPRIATE OPTIONS BELOW)

The length of the Statements of Qualifications shall not exceed 200 words.

1. The costs incurred in the printing of the optional Statements of Qualifications (English & Spanish, if requested by the candidate) in the Voter Information Pamphlet is the responsibility of the (select one):

[X] District
[ ] Candidate

a. If the candidate is responsible for costs of the Statement of Qualifications, the district opts to (select one):

[ ] Require payment in advance to the District Secretary.
[ ] Bill the candidate after the date of the election.

Note: It is the responsibility of the District to collect the costs of Statements of Qualifications from the candidates whether payment in advance or payment after the fact is required. **If advance payment is required, candidates must present a receipt from the district at the time the Statement of Qualifications is filed with the Registrar of Voters Office. Multi-county districts please be advised that the estimated cost reflects only the Sonoma County portion of the cost.**

I HEREBY CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND SUBMIT THIS STATEMENT IN COMPLIANCE WITH ELECTIONS CODE SECTIONS 10509 AND 13307.

SEAL SIGNED: DATE: 6/25/24

TONY GITISLA
DISTRICT ADMINISTRATOR

MEMORANDUM

TO: DEVA MARIE PROTO, COUNTY CLERK & REGISTRAR OF VOTERS

FROM: Kenwood Fire Protection DISTRICT

SUBJECT: NOTICE OF DISTRICT BOUNDARIES/STATEMENT IN LIEU OF MAP

DATE: June 25, 2024

Pursuant to Elections Code Section 10522 (which requires notification prior to the 125th day before the election (July 3, 2024) regarding district boundaries in the above named district), we are hereby notifying the Registrar of Voters Office that:

[✓] As of this date, there has been no change in the boundaries of this district since the date of the last election. A map of the district is already on file with your office; therefore this notice is in lieu of providing a duplicate map.

[ ] A map of the above district, with all annexations and detachments shown thereon, is attached to this notification and incorporated for reference herein.

[ ] There have been changes in the boundaries of this district since the date of the last election. A verified map of the above district containing all recent annexations and details shown thereon, is already on file with your office.

Submitted by _____
District Administrator/Secretary
Tony Ghisla
District Administrator

SEAL

Special District Offices

Community Services District Boards of Directors

Cazadero Community Services District	$467	$835	Candidate Before
Graton Community Services District	$471	$842	Candidate Before

Fire Protection District Boards of Directors

Cloverdale Fire Protection District	$540	$980	TBD
Gold Ridge Fire Protection District	$654	$1,208	District
Graton Fire Protection District	$515	$930	Candidate After
Kenwood Fire Protection District	$474	$848	Candidate After
Monte Rio Fire Protection District	$474	$848	TBD
North Sonoma Coast Fire Protection District	$472	$844	District TBD
Northern Sonoma County Fire Protection District	$509	$918	Candidate After
Rancho Adobe Fire Protection District	$620	$1,140	TBD
Schell-Vista Fire Protection District	$491	$882	Candidate After
Sonoma County Fire District	$1,033	$1,966	District TBD
Sonoma Valley Fire District	$624	$1,147	TBD
Timber Cove Fire Protection District	$463	$826	Candidate After

Health Care District Boards of Directors

Cloverdale Health Care District	$540	$981	Candidate After
North Sonoma County Healthcare District	$905	$1,710	Candidate Before
Healthy Petaluma District	$1,114	$2,129	Candidate Before
Sonoma Valley Health Care District	$747	$1,394	Candidate Before

Life Support District Boards of Directors

Coast Life Support District	$478	$855	Candidate After

Recreation and Park District Boards of Directors

Camp Meeker District	$464	$828	Candidate After

Water District Boards of Directors

Forestville Water District	$483	$865	District Before
North Marin Water District, Div. 5	$459	$819	TBD
Rains Creek/Hiatt Rd Water District	$460	$821	Candidate Before
Sweetwater Springs Water District	$514	$929	District

Timeline for the November 5, 2024, General Election, in Sonoma County

Dates are based on information available as of mid-May 2024 and could still change if new legislation is enacted.

For most dates that fall on a Saturday, Sunday, or county holiday, use the next regular business day for transactions. County holidays during this period include July 4 (Independence Day), Sept. 2 (Labor Day), Nov. 11 (Veterans Day), Thanksgiving (Nov. 28), and Day After Thanksgiving (Nov. 29).

Local measure letter assignments	Ongoing*
Notification deadline for special districts	July 3, 2024
Specifications deadline for school districts	July 5, 2024
Nominations filing period	July 15, 2024 - Aug. 9, 2024
Consolidation deadline, measures	Aug. 9, 2024
Tax rate statement deadline, bond measures	Aug. 9, 2024
Extended nominations filing period	Aug. 12, 2024 - Aug. 14, 2024
Deadline to amend/withdraw measures	Aug. 14, 2024
Random alpha drawing	Aug. 15, 2024
Argument deadline	Aug. 16, 2024
Impartial analysis deadline.	Aug. 16, 2024
Rebuttal deadline	Aug. 23, 2024
Write-in period	Sept. 9, 2024 - Oct. 22, 2024
Deadline to send ballots to currently registered UOCAVAs†	Sept. 21, 2024†
Target date to begin mailing County Voter Information Guides	Sept. 26, 2024
Voting by mail opens	Oct. 7, 2024
First day to process Vote-by-Mail ballots	Oct. 7, 2024
Official Ballot Drop Boxes are open 24/7 until 8 p.m. on Election Day	Oct. 8, 2024 - Nov. 5, 2024
Standard voter registration deadline	Oct. 21, 2024
Conditional (a.k.a. "same day") voter registration is available until 8 p.m. on Election Day	Oct. 22, 2024 - Nov. 5, 2024
11-Day Vote Centers are open daily from 9 a.m. to 5 p.m.	Oct. 26, 2024 - Nov. 4, 2024
Last day to request a ballot be mailed	Oct. 29, 2024
4-Day Vote Centers are open daily from 9 a.m. to 5 p.m.	Nov. 2, 2024 - Nov. 4, 2024
Election Day: ALL Vote Centers (both 11-Day & 4-Day) are open from 7 a.m. to 8 p.m.	Nov. 5, 2024
Last day Vote-by-Mail ballots postmarked on or before Election Day can be accepted	Nov. 12, 2024
Deadline to transmit election results for presidential electors to SOS	Dec. 3, 2024
Deadline to certify election results	Dec. 5, 2024

*Local measure letters are assigned alphabetically in the order the measures are filed.
†Unlike most dates that fall on a weekend or county holiday, this one does **not** move to the next business day.

Are you interested in running for office in November?
Are you interested in re-running for your seat?

November 5, 2024

Nominations open on July 15th and will close on August 9th.

(If one of the incumbents do not file, there will be a five day extension for anyone other than the incumbent. This deadline is August 14th, 2024).

What you will need to do…

1) Decide if you are going to do the optional Statement of Qualifications (200 words or less).
(SOQ prices will be available closer to the opening of Nominations)

2) Think about how you want your name to appear on the ballot and what you would like to use as a ballot designation.
(Ballot designation: three words or less to describe your primary occupation or vocation.)

3) Complete a Statement of Economic Interests (Form 700) available at the FPPC's website: https://www.fppc.ca.gov/(Check the "Candidate Box" and enter the Election Year under "Type of Statement" on the cover page and fill out any schedules that apply.)

4.) Complete Campaign Statements If you:

a.Do NOT plan on raising or spending any money – Form 470
b.Plan on spending up to $1,999 – Form 470 & 501
c.Plan on spending OVER $2,000 – Form 410 & 501
(All forms can be found here: https://www.fppc.ca.gov/)

5.) Declaration of Candidacy
You will complete this document when you come into our office to finalize your nomination paperwork.

Incumbent List by Office ID

Selected Offices

	Incumbent		Regular & Alt Phone Numbers			Term of Office	Begin & End Term Dates
6240	**Kenwood Fire Protection Dist**						
6240 - 1	**Daymon Royce Doss** Director			Incumbent - Elect.....?	No	4	12/04/2020 - 12/06/2024
Res Addr:	9141 Los Guilicos Ave Kenwood, CA 95452	*Mail Addr:* PO Box 56 Kenwood, CA 95452-0056	(707)833-2203	Residence County.....?	Yes		
				Appointed/Elected.....?	Elected		
				Party.....?			
				Incumbent Vacated....?	No		
Remarks:							
6240 - 2	**August J Moretti** Director			Incumbent - Elect.....?	No	4	12/04/2020 - 12/06/2024
Res Addr:	412 Adobe Canyon Rd Kenwood, CA 95452	*Mail Addr:*	(650)796-5571	Residence County.....?	Yes		
				Appointed/Elected.....?	Elected		
				Party.....?			
				Incumbent Vacated....?	No		
			amoretti@4dmt.com				
Remarks:							
6245	**Kenwood Fire Protection Dist**						
6245 - 1	**John Delmas Cooper** Director			Incumbent - Elect.....?	No	4	12/02/2022 - 12/04/2026
Res Addr:	404 Adobe Canyon Rd Kenwood, CA 95452	*Mail Addr:* PO Box 331 Kenwood, CA 95452-0331	(707)833-2042 (707)322-0218	Residence County.....?	Yes		
				Appointed/Elected.....?	Appointed In Lieu		
				Party.....?			
				Incumbent Vacated....?			
Remarks:							
6245 - 2	**Jack Charles Atkin Jr** Director			Incumbent - Elect.....?	No	4	12/02/2022 - 12/04/2026
Res Addr:	1296 Warm Springs Rd Kenwood, CA 95452	*Mail Addr:* PO Box 1033 Kenwood, CA 95452	(707)529-1867	Residence County.....?	Yes		
				Appointed/Elected.....?	Appointed In Lieu		
				Party.....?			
				Incumbent Vacated....?	No		
			jatkin@sonic.net				
Remarks:	2 new seats added per Resolution 7/25/18. S/T 20-22, then will be F/T.						
6245 - 3	**Robert Joseph Uboldi** Director			Incumbent - Elect.....?	No	4	12/02/2022 - 12/04/2026
Res Addr:	1202 Buckeye Rd Kenwood, CA 95452	*Mail Addr:* PO Box 1127 Kenwood CA 95452	(707)484-2065	Residence County.....?	Yes		
				Appointed/Elected.....?	Appointed In Lieu		
				Party.....?			
				Incumbent Vacated....?	No		
			rjuboldi@gmail.com				
Remarks:	2 new seats added per Resolution 7/25/18. S/T 20-22, then will be F/T.						

Total Incumbents: 5

June 18, 2024

Daymon Doss

Chair, Board of Directors

Kenwood Fire District

Dear Daymon,

On behalf of the Board of Directors of the Valley of the Moon Alliance (VOTMA), I am submitting a request to the Board of the Kenwood Fire District for a contribution to support the Evacuation Time Study we have commissioned to ensure the safety of Sonoma Valley residents in the event of emergency.

What is the "ask"?

- Specifically, we are asking for a $5,000.00 donation to help cover the completion of an $85,000 traffic engineering study conducted by KLD Engineering, PC, a nationally-renown Evacuation and Emergency Planning firm. To date, we have raised more than $75,000 from the Sonoma Valley community to support this effort. Many thanks to the Kenwood Fire District Board for its consideration to get us over the line.

Why is it a good investment of public funds?

- We are looking for a donation of $5,000 in public funds to leverage $75,000 that already has been raised in private donations.
- Now more than ever, the community needs to know and its leaders need to determine the optimal planning required for emergency evacuation from this narrow valley in the event of future wildfires and other disasters. To date, the data with which to do that planning effectively has not been collected or analyzed. Our mission simply is to collect that data and share the analysis with Sonoma County planners, Fire Districts, other Emergency Responders, and the residents of Sonoma Valley. It is your role, and that of other public officials, to determine and execute any plans that are subsequently created.
- The recent judgment to review and revise the proposed development of the Sonoma Development Center, highlights the need to rigorously rethink the exit bottleneck that will be created without further restrictions on housing density. That challenge will be compounded further by the proposed Hanna development project a couple of miles down the road.
- While Permit Sonoma, the Planning Commission, and the Board of Supervisors do take a hard look at individual projects as they are proposed, they have not extensively evaluated the aggregate impact of them in the longer term. To complement their efforts, and in support of its underlying mission to maintain the rural character of Sonoma Valley, VOTMA has initiated this study.

Who is the Valley of the Moon Alliance (VOTMA)?

- The Valley of the Moon Alliance is 501(c)3 non-profit organization formed sixteen years ago in Kenwood to preserve the rural character of Sonoma Valley and in response to the initial resort development proposed for the location now known as Kenwood Ranch. Since that time, and on an ongoing basis, we have monitored, critiqued and at times collaborated with Permit Sonoma and the Planning Commission in the evaluation of development proposals and land use planning.

Who is KLD Engineering, PC?

- KLD is a highly regarded traffic engineering and emergency preparedness consulting firm based in Washington, DC. It has been retained by New York City, multiple nuclear power plant sites, and most recently, Oakmont, to capture and analyze the data required for optimal planning and decision-making in anticipation of future emergencies and needed evacuation.

What is the timeline?

- The evacuation time study began in May 2024 with a survey of residents and their anticipated evacuation needs and actions. The study will be completed by the end of August, 2024, with subsequent distribution to all interested parties. A timely contribution now will ensure that this timeline is met.

With appreciation,

Timothy Dorman

For the Board of Directors

Valley of the Moon Alliance

Kenwood, CA 95452

Blomberg & Griffin Accountancy Corporation
Certified Public Accountant

December 14, 2023

To Board of Directors and Management
Kenwood Fire Protection
Kenwood, CA

We are pleased to confirm our understanding of the services we are to provide Kenwood Fire Protection District for the year ended June 30, 2023. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of Kenwood Fire Protection District as of and for the year ended June 30, 2023. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Kenwood Fire Protection District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Kenwood Fire Protection District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1) Management's Discussion and Analysis.

2) RSI

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for the State Controller's Minimum Audit Requirements for California Special Districts and will include tests of the accounting records of Kenwood Fire Protection District and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of Kenwood Fire Protection District's financial statements. Our report will be addressed to management and the governing board of Kenwood Fire Protection District. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or may withdraw from this engagement.

1013 North California Street, Stockton, California 95202 • (209) 466-3894 • Fax (209) 466-5545

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Other Services

We will also assist in preparing the financial statements and related notes of Kenwood Fire Protection District in conformity with U.S. generally accepted accounting principles based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for establishing and maintaining effective internal controls, including evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; following laws and

regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to [include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon]. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information. Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to County and State Auditor Controller; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Blomberg & Griffin A.C. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to County or State Auditor Controller or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Blomberg & Griffin A.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the County or State Auditor/Controller. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately 12/19/2023 and to issue our reports no later than 02/15/2024. John E. Blomberg is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be as stated in our audit proposal.

We appreciate the opportunity to be of service to Kenwood Fire Protection District and believe this letter accurately summarizes the significant terms of our engagement.

Very truly yours,

Blomberg & Griffin AC

Blomberg & Griffin A.C.

Approved by Management:

Approved by Board of Director:

Kenwood Fire Protection District

7/5/2024 11:32 AM

Register: 1030 · Exchange Bank:1031 · Exchange Operating

From 06/01/2024 through 06/30/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/06/2024	ach	New York Life	5925 · NYL INS.	988527634	54.00	X		214,000.51
06/07/2024	ach	CALPERS Health	50 · Salaries/Emp Bene...	June Prem.	6,855.97	X		207,144.54
06/07/2024	ach	CALPERS Retirement	50 · Salaries/Emp Bene...	05/13/24-05/26...	2,003.94	X		205,140.60
06/07/2024	ach	CALPERS Retirement	50 · Salaries/Emp Bene...	05/13/24-05/26...	1,588.15	X		203,552.45
06/08/2024	2859	Elan Financial Services	20000 · Accounts Paya...		6,379.51	X		197,172.94
06/10/2024			60 - Services/Supplies:...	Deposit		X	1,116.90	198,289.84
06/11/2024	2860		60 - Services/Supplies:...	VOID:		X		198,289.84
06/11/2024	2861	Analgesic Services, I...	20000 · Accounts Paya...	SCBA Hydro ...	239.00	X		198,050.84
06/11/2024	2862	Bermudez, Gustavo	20000 · Accounts Paya...	FF 2 Cert Train...	298.00			197,752.84
06/11/2024	2863	Fire Safety Supply Inc.	20000 · Accounts Paya...	Semi Annual S...	290.87	X		197,461.97
06/11/2024	2864	Friedman's Home Im...	20000 · Accounts Paya...	Supplies	239.60	X		197,222.37
06/11/2024	2865	Infante, Susan	20000 · Accounts Paya...	Reimburse for ...	77.06	X		197,145.31
06/11/2024	2866	Nick Barbieri Trucki...	20000 · Accounts Paya...	Diesel	1,127.12	X		196,018.19
06/11/2024	2867	Occu-Med, Ltd	20000 · Accounts Paya...	Molesworth D...	167.10	X		195,851.09
06/11/2024	2868	Sonoma Media Inves...	20000 · Accounts Paya...	701685	295.00	X		195,556.09
06/11/2024	2869	Sonoma Valley Fire ...	20000 · Accounts Paya...	Service Contra...	76,753.24	X		118,802.85
06/11/2024	2870	U.S. Bank Equipmen...	20000 · Accounts Paya...	500-0682056-0...	194.36	X		118,608.49
06/11/2024	2871	William L. Adams PC	20000 · Accounts Paya...	TCW Chief	245.00	X		118,363.49
06/12/2024			1030 · Exchange Bank:...	6/14/24 PR	16,941.58	X		101,421.91
06/14/2024			1035 · CA Class Liqui...	Funds Transfer		X	13,000.00	114,421.91
06/21/2024	ach	CALPERS Retirement	50 · Salaries/Emp Bene...	05/27/24-06/09...	1,588.15	X		112,833.76
06/21/2024	ach	CALPERS Retirement	50 · Salaries/Emp Bene...	05/27/24-06/09...	1,811.18	X		111,022.58
06/21/2024	ach	Choice Builder	50 · Salaries/Emp Bene...	June Prem.	485.68	X		110,536.90
06/24/2024			1030 · Exchange Bank:...	06/28 PR	15,842.39	X		94,694.51
06/30/2024			Bank Interest Earned	Interest		X	13.87	94,708.38
06/30/2024	To Print	Elan Financial Services	20000 · Accounts Paya...		4,501.75			90,206.63
06/30/2024	To Print	Marshall's Machine S...	20000 · Accounts Paya...	3100 Oil Chan...	608.81			89,597.82
06/30/2024	To Print	Molesworth, Robert	20000 · Accounts Paya...	Wildland Boots	279.97			89,317.85
06/30/2024	To Print	Nick Barbieri Trucki...	20000 · Accounts Paya...	Diesel	430.23			88,887.62
06/30/2024	To Print	R & S Erection of Sa...	20000 · Accounts Paya...	Roller Off Track	250.00			88,637.62
06/30/2024	To Print	Todd, Douglas	20000 · Accounts Paya...	Class Reimburse	117.00			88,520.62

Exchange Bank

Member FDIC
NMLS ID 643948

P.O. Box 3788 | Santa Rosa CA 95402-3788
Return Service Requested

Last statement: May 31, 2024
This statement: June 30, 2024
Total days in statement period: 30

KENWOOD FIRE PROTECTION DISTRICT
PO BOX 249
KENWOOD CA 95452

XXXXXX2720
(0)

Direct inquiries to:
707 524-3000

Exchange Bank
P O Box 403
Santa Rosa CA 95402

Public Funds Interest Checking

Account number	XXXXXX2720	Beginning balance	$214,054.51
Avg collected balance	$166,434	Total additions	14,130.77
Interest paid year to date	$149.54	Total subtractions	133,178.90
		Ending balance	$95,006.38

CHECKS

Number	Date	Amount	Number	Date	Amount
2859	06-14	6,379.51	2867	06-24	167.10
2861 *	06-18	239.00	2868	06-17	295.00
2863 *	06-18	290.87	2869	06-20	76,753.24
2864	06-18	239.60	2870	06-18	194.36
2865	06-17	77.06	2871	06-17	245.00
2866	06-18	1,127.12			

*** Skip in check sequence**

DEBITS

Date	Description	Subtractions
06-06	' ACH Withdrawal New York Life WEB PAY 240606 OBPNYL Kenwood Fire Protecti	54.00
06-10	' ACH Withdrawal CALPERS 3100 100000017513298 Kenwood Fire Protectio	1,588.15
06-10	' ACH Withdrawal CALPERS 3100 100000017513336 Kenwood Fire Protectio	2,003.94
06-10	' ACH Withdrawal CALPERS 1800 100000017547089 Kenwood Fire Protectio	6,855.97

Exchange Bank
Member FDIC
NMLS ID 643948
P.O. Box 3788 | Santa Rosa CA 95402-3788
Return Service Requested

KENWOOD FIRE PROTECTION DISTRICT
June 30, 2024

XXXXXX2720

Date	Description	Subtractions
06-12	' Internet/Phone Txfr REF 1641438L FUNDS TRANSFER TO DEP XXXXXX2200 FROM ONLINE 06142024 PAYROLL T	16,941.58
06-21	' ACH Withdrawal CHOICE BUILDER ONLIN PMNT 240621 Kenwood Fire Protectio	485.68
06-24	' Internet/Phone Txfr REF 1762128L FUNDS TRANSFER TO DEP XXXXXX2200 FROM ONLINE 06282024TRANSFER	15,842.39
06-24	' ACH Withdrawal CALPERS 3100 100000017543434 Kenwood Fire Protectio	1,588.15
06-24	' ACH Withdrawal CALPERS 3100 100000017543471 Kenwood Fire Protectio	1,811.18

CREDITS

Date	Description	Additions
06-10	Deposit	1,116.90
06-14	' ACH Deposit CALIFORNIA CLASS LGIP 240614 Kenwood Fire Protectio	13,000.00
06-30	' Interest Payment	13.87

DAILY BALANCES

Date	Amount	Date	Amount	Date	Amount
05-31	214,054.51	06-14	194,348.26	06-21	114,401.33
06-06	214,000.51	06-17	193,731.20	06-24	94,992.51
06-10	204,669.35	06-18	191,640.25	06-30	95,006.38
06-12	187,727.77	06-20	114,887.01		

INTEREST INFORMATION

Annual percentage yield earned	0.10%
Interest-bearing days	30
Average balance for APY	$166,434.90
Interest earned	$13.87

Thank you for banking with Exchange Bank

Kenwood Fire Protection District
Reconciliation Detail
1032 · Exchange Bank Payroll, Period Ending 06/30/2024

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						8,776.08
Cleared Transactions						
Checks and Payments - 8 items						
Check	05/03/2024	50348	Cooper, John	X	-74.22	-74.22
Check	05/03/2024	50349	Miller, Zack	X	-60.00	-134.22
Check	06/14/2024	ach	DIRECT DEPOSIT ...	X	-13,620.70	-13,754.92
Check	06/14/2024	ach	PAYROLL TAX PA...	X	-3,232.58	-16,987.50
Check	06/14/2024	ach	IBS PR Fee	X	-88.30	-17,075.80
Check	06/28/2024	ACH	DIRECT DEPOSIT ...	X	-12,857.65	-29,933.45
Check	06/28/2024	ACH	PAYROLL TAX PA...	X	-2,896.44	-32,829.89
Check	06/28/2024	ACH	IBS PR Fee	X	-88.30	-32,918.19
Total Checks and Payments					-32,918.19	-32,918.19
Deposits and Credits - 2 items						
Transfer	06/12/2024			X	16,941.58	16,941.58
Transfer	06/24/2024			X	15,842.39	32,783.97
Total Deposits and Credits					32,783.97	32,783.97
Total Cleared Transactions					-134.22	-134.22
Cleared Balance					-134.22	8,641.86
Uncleared Transactions						
Checks and Payments - 3 items						
Check	05/03/2024	50351	PLATT, JOSEPH		-60.00	-60.00
Check	05/03/2024	50350	Moretti, August J		-24.75	-84.75
Check	05/31/2024	50354	Stayton, Jarred		-297.88	-382.63
Total Checks and Payments					-382.63	-382.63
Total Uncleared Transactions					-382.63	-382.63
Register Balance as of 06/30/2024					-516.85	8,259.23
Ending Balance					**-516.85**	**8,259.23**

Exchange Bank
Member FDIC
NMLS ID 643948
P.O. Box 3788 | Santa Rosa CA 95402-3788
Return Service Requested

Last statement: May 31, 2024
This statement: June 30, 2024
Total days in statement period: 30

KENWOOD FIRE PROTECTION DISTRICT
PO BOX 249
KENWOOD CA 95452

XXXXXX2200
(0)

Direct inquiries to:
707 524-3000

Exchange Bank
P O Box 403
Santa Rosa CA 95402

Public Funds Checking

Account number	XXXXXX2200	Beginning balance	$8,776.08
Avg collected balance	$10,854	Total additions	32,783.97
		Total subtractions	32,918.19
		Ending balance	$8,641.86

CHECKS

Number	Date	Amount	Number	Date	Amount
50348	06-17	74.22	50349	06-13	60.00

DEBITS

Date	Description	Subtractions
06-13	' ACH Withdrawal KENWOOD FIRE PRO FEE 240613 I.KFP CHECKING KENWOOD FIRE PROTECTIO	88.30
06-13	' ACH Withdrawal KENWOOD FIRE PRO TAXCOLLECT 240613 I.KFP CHECKING KENWOOD FIRE PROTECTIO	3,232.58
06-13	' ACH Withdrawal KENWOOD FIRE PRO DDCOLLECT 240613 I.KFP CHECKING KENWOOD FIRE PROTECTIO	13,620.70
06-27	' ACH Withdrawal KENWOOD FIRE PRO FEE 240627 I.KFP CHECKING KENWOOD FIRE PROTECTIO	88.30
06-27	' ACH Withdrawal KENWOOD FIRE PRO TAXCOLLECT 240627 I.KFP CHECKING KENWOOD FIRE PROTECTIO	2,896.44
06-27	' ACH Withdrawal KENWOOD FIRE PRO DDCOLLECT 240627 I.KFP CHECKING KENWOOD FIRE PROTECTIO	12,857.65

Exchange Bank
Member FDIC
NMLS ID 643948
P.O. Box 3788 | Santa Rosa CA 95402-3788
Return Service Requested

KENWOOD FIRE PROTECTION DISTRICT
June 30, 2024

XXXXXX2200

CREDITS

Date	Description	Additions
06-12	' Internet/Phone Txfr REF 1641438L FUNDS TRANSFER FRMDEP XXXXXX2720 FROM ONLINE 06142024 PAYROLL T	16,941.58
06-24	' Internet/Phone Txfr REF 1762128L FUNDS TRANSFER FRMDEP XXXXXX2720 FROM ONLINE 06282024TRANSFER	15,842.39

DAILY BALANCES

Date	Amount	Date	Amount	Date	Amount
05-31	8,776.08	06-13	8,716.08	06-24	24,484.25
06-12	25,717.66	06-17	8,641.86	06-27	8,641.86

California CLASS

Account Statement

June 30, 2024

Account Number: CA-01-0100-0001

Operating Fund

Account Summary

Average Monthly Yield: 5.4006%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
California CLASS	1,709,982.79	0.00	13,000.00	7,534.50	43,884.22	1,702,936.24	1,704,517.29

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
06/01/2024	Beginning Balance			1,709,982.79	
06/13/2024	Withdrawal		13,000.00		4997
06/30/2024	Income Dividend Reinvestment	7,534.50			
06/30/2024	Ending Balance			1,704,517.29	

California CLASS

Account Statement

June 30, 2024

Account Number: CA-01-0100-0002

Capital Fund

Account Summary

Average Monthly Yield: 5.4006%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
California CLASS	2,350,960.81	0.00	0.00	10,403.71	62,720.76	2,352,001.18	2,361,364.52

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
06/01/2024	Beginning Balance			2,350,960.81	
06/30/2024	Income Dividend Reinvestment	10,403.71			
06/30/2024	Ending Balance			2,361,364.52	

California CLASS

	California CLASS	
Date	Dividend Rate	Daily Yield
06/01/2024	0.000000000	5.4134%
06/02/2024	0.000000000	5.4134%
06/03/2024	0.000147531	5.4015%
06/04/2024	0.000147819	5.4102%
06/05/2024	0.000147539	5.3999%
06/06/2024	0.000146752	5.3711%
06/07/2024	0.000442356	5.3967%
06/08/2024	0.000000000	5.3967%
06/09/2024	0.000000000	5.3967%
06/10/2024	0.000147190	5.3872%
06/11/2024	0.000147127	5.3849%
06/12/2024	0.000147566	5.4009%
06/13/2024	0.000147390	5.3945%
06/14/2024	0.000442596	5.3997%
06/15/2024	0.000000000	5.3997%
06/16/2024	0.000000000	5.3997%
06/17/2024	0.000147621	5.4029%
06/18/2024	0.000295734	5.4119%
06/19/2024	0.000000000	5.4119%
06/20/2024	0.000147778	5.4087%
06/21/2024	0.000442560	5.3992%
06/22/2024	0.000000000	5.3992%
06/23/2024	0.000000000	5.3992%
06/24/2024	0.000147428	5.3959%
06/25/2024	0.000147407	5.3951%
06/26/2024	0.000147691	5.4055%
06/27/2024	0.000147214	5.3880%
06/28/2024	0.000443535	5.4111%
06/29/2024	0.000000000	5.4111%
06/30/2024	0.000000000	5.4111%

KENWOOD FIRE DISTRICT

Kenwood Fire Protection (Default)
9045 Sonoma Hwy
Kenwood, CA 95452
United States

Pay Statement History
Gross to Net, Last Name

Pay Date: 06/14/2024
Payroll: Regular 06/14/2024
Pay Period: 05/27/2024-06/09/2024

Last, First Name	Default Departme	Type	Pay Date	#	Total Hours	Gross	Reimburse	Federal Income Tax Amount	OASDI Amount	Medicare Amount	California Amount	California SDI Amount	Deduction (EE)	Deduction (ER)	Net Payment	OASDI Amount (ER)	Medicare Amount (ER)	Federal Unemploy Tax Amoun (ER)	ER SUTA California Amount (ER)	California Employm Training Tax Amount (ER)
Bellach, Daren	CHIEF 3100	Regular	06/14/202	-12088	-	$5,267.47	-	$604.00	-	$76.38	$231.26	-	$27.00	-	$4,328.83	-	$76.38	-	-	-
Bellach, Tyler	VOLUNTEE	Regular	06/14/202	-12089	3.00	$387.06	-	-	$24.00	$5.61	-	-	-	-	$357.45	$24.00	$5.61	-	-	-
Bermudez, Gustavo	EXTRA HELP	Regular	06/14/202	-12090	49.00	$942.76	-	$88.12	$58.45	$13.67	$11.80	-	-	-	$770.72	$58.45	$13.67	-	-	-
Carufel, Patrick	VOLUNTEE	Regular	06/14/202	-12091	0.50	$64.51	-	-	$4.00	$0.94	-	-	-	-	$59.57	$4.00	$0.94	-	-	-
Gulson, Benjamin	CAPTAIN	Regular	06/14/202	-12092	-	$171.46	-	-	$10.63	$2.49	-	-	-	-	$158.34	$10.63	$2.49	-	-	-
Hardy, Lisa	EXTRA HELP	Regular	06/14/202	-12093	1.00	$19.24	-	$17.76	$1.20	$0.28	-	-	-	-	-	$1.20	$0.28	-	-	-
Infante, Susan	ADMIN	Regular	06/14/202	-12094	16.50	$559.02	-	$32.83	$34.66	$8.11	-	-	-	-	$483.42	$34.66	$8.11	-	-	-
Molesworth III, Robert	ENGINEER	Regular	06/14/202	-12095	187.00	$7,533.24	-	$925.85	-	$109.23	$367.83	-	$637.43	-	$5,492.90	-	$109.23	-	-	-
Pappas, Trevor	EXTRA HELP	Regular	06/14/202	-12096	120.00	$2,462.72	-	$109.90	-	$35.71	$72.51	-	$275.13	-	$1,969.47	-	$35.71	-	-	-
Report Total					377.00	17,407.48	-	1,778.46	$132.94	$252.42	$683.40	-	$939.56	-	13,620.70	$132.94	$252.42	-	-	-

KENWOOD FIRE DISTRICT

Kenwood Fire Protection (Default)
9045 Sonoma Hwy
Kenwood, CA 95452
United States

Payroll Recap & Funding
Regular 06/14/2024

Pay Date: 06/14/2024

Payroll Overview

Payroll	Regular 06/14/2024
Pay Date	06/14/2024
# Employees	9
# Paid Employees	9
# Regular	9
# Pay Periods	1

Employee Payments

	#	EE's	$ Amount	
Direct Deposits Debited	8	8	13,620.70 D	
Total				**13,620.70**
(D) Innovative Business Solutions, Inc. Admin Debit				**-13,620.70**
Your Remaining Bank Account Liability				**0.00**
Vouchers Printed	0			
Vouchers Suppressed	0			

Taxes

	EIN	EE's	$ Amount	
FIT/EE	94-2826574	6	1,778.46 D	
FICA/ER	94-2826574	6	132.94 D	
FICA/EE	94-2826574	6	132.94 D	
MEDI/ER	94-2826574	9	252.42 D	
MEDI/EE	94-2826574	9	252.42 D	
SIT:CA/EE	944-0752-5	4	683.40 D	
Total				**3,232.58**
(D) Innovative Business Solutions, Inc. Admin Debit				**-3,232.58**
Your Remaining Tax Liability				**0.00**

Vendor Liabilities

No Data

Billing

Invoice Total	**88.30**
Innovative Business Solutions, Inc. Admin Debit	**-88.30**
Amount Due	**0.00**

Total

Total	**16,941.58**
Innovative Business Solutions, Inc. Admin Debit	**-16,941.58**
Total of Your Responsibility	**0.00**

Recap

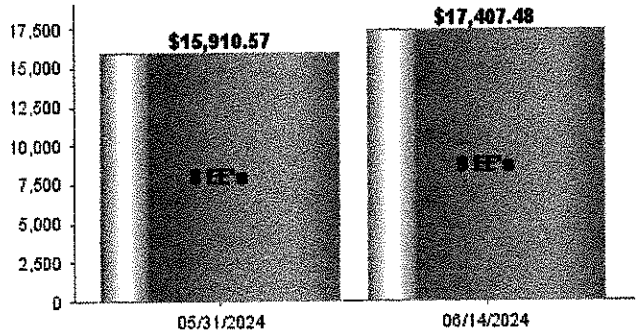
Innovative Business S	**Date**	**Bank Account #**	**$ Amount**
Billing	06/13/2024	xxxxxx2200	88.30
Tax Payment	06/13/2024	xxxxxx2200	3,232.58
Empl. Dir. Dep. SPA	06/13/2024	xxxxxx2200	13,620.70
		Total Debits	**16,941.58**

Cash Requirements: xxxxxx2200	**$ Amount**
Billing	88.30
Tax Payment	3,232.58
Empl. Dir. Dep. SPA	13,620.70
Total	**16,941.58**

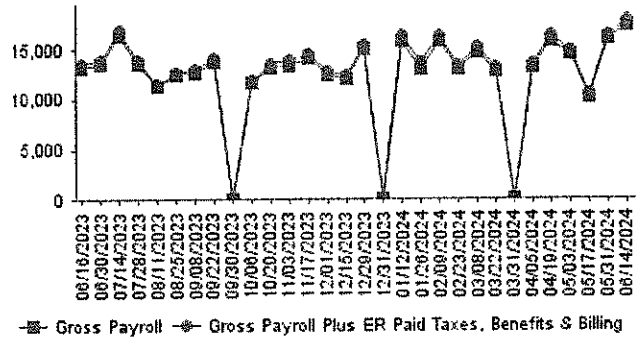
General Ledger Summary

	Debit/Exp.	**Credit/Liab.**
Earning	17,407.48	
ER Tax (Offset)	385.36	
Invoice	88.30	
Invoice		88.30
ER Tax		385.36
Deduction		939.56
Tax		2,847.22
Direct Deposit		13,620.70
	17,881.14	**17,881.14**

Comparison To Last Pay Period - Gross Wages



Rolling 12 Month Payroll View



Grouped By: None
Sorted By: None
Filtered By: None

Innovative Business Solutions, Inc.
P: (707)586-4300, F: (877)586-4303
Innovative.notification@SaaShr.co
Kenwood Fire Protection

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Innovative Business Solutions, Inc. Admin

KENWOOD FIRE DISTRICT

Kenwood Fire Protection (Default)
9045 Sonoma Hwy
Kenwood, CA 95452
United States

Pay Statement History
Gross to Net, Last Name

Pay Date: 06/28/2024
Payroll: Regular 06/28/2024
Pay Period: 06/10/2024-06/23/2024

Last, First Name	Default Departme	Type	Pay Date	#	Total Hours	Gross	Reimburse	Federal Income Tax Amount	OASDI Amount	Medicare Amount	California Amount	California SDI Amount	Deduction (EE)	Deduction (ER)	Net Payment	OASDI Amount (ER)	Medicare Amount (ER)	Federal Unemploy Tax Amoun (ER)	ER SUTA California Amount (ER)	California Employm Training Tax Amount (ER)
Bellach, Daren	CHIEF 3100	Regular	06/28/202	-12097	-	$5,267.47	-	$604.00	-	$76.38	$231.26	-	$27.00	-	$4,328.83	-	$76.38	-	-	-
Bellach, Tyler	VOLUNTEE	Regular	06/28/202	-12098	1.00	$129.02	-	-	$8.00	$1.87	-	-	-	-	$119.15	$8.00	$1.87	-	-	-
Ghisla, Vincent	CAPTAIN	Regular	06/28/202	-12099	35.00	$2,100.00	-	$175.69	$130.20	$30.45	$54.54	-	-	-	$1,709.12	$130.20	$30.45	-	-	-
Guison, Benjamin	CAPTAIN	Regular	06/28/202	-12100	-	$171.46	-	-	$10.63	$2.49	-	-	-	-	$158.34	$10.63	$2.49	-	-	-
Infante, Susan	ADMIN	Regular	06/28/202	-12101	13.50	$457.38	-	$22.66	$28.35	$6.63	-	-	-	-	$399.74	$28.35	$6.63	-	-	-
Molesworth III, Robert	ENGINEER	Regular	06/28/202	-12102	146.50	$6,024.14	-	$619.34	-	$87.35	$227.71	-	$521.53	-	$4,568.21	-	$87.35	-	-	-
Pappas, Trevor	EXTRA HELP	Regular	06/28/202	-12103	26.83	$516.21	-	-	-	$7.49	-	-	$70.98	-	$437.74	-	$7.49	-	-	-
Todd, Douglas	EXTRA HELP	Regular	06/28/202	-12104	74.00	$1,423.76	-	$110.74	-	$20.64	$19.66	-	$195.77	-	$1,076.95	-	$20.64	-	-	-
Vance, Kayla	VOLUNTEE	Regular	06/28/202	-12105	0.50	$64.51	-	-	$4.00	$0.94	-	-	-	-	$59.57	$4.00	$0.94	-	-	-
Report Total																				
					297.33	16,153.95	-	1,532.43	$181.18	$234.24	$533.17	-	$815.28	-	12,857.65	$181.18	$234.24	-	-	-

KENWOOD FIRE DISTRICT

Kenwood Fire Protection (Default)
9045 Sonoma Hwy
Kenwood, CA 95452
United States

Payroll Recap & Funding
Regular 06/28/2024

Pay Date: 06/28/2024

Payroll Overview

Payroll	Regular 06/28/2024
Pay Date	06/28/2024
# Employees	9
# Paid Employees	9
# Regular	9
# Pay Periods	1
Base Compensation Changes	1

Employee Payments

	#	EE's	$ Amount	
Direct Deposits Debited	9	9	12,857.65 D	
Total				**12,857.65**
(D) Innovative Business Solutions, Inc. Admin Debit				**-12,857.65**
Your Remaining Bank Account Liability				**0.00**
Vouchers Printed	0			
Vouchers Suppressed	0			

Taxes

	EIN	EE's	$ Amount	
FIT/EE	94-2826574	5	1,532.43 D	
FICA/ER	94-2826574	5	181.18 D	
FICA/EE	94-2826574	5	181.18 D	
MEDI/ER	94-2826574	9	234.24 D	
MEDI/EE	94-2826574	9	234.24 D	
SIT:CA/EE	944-0752-5	4	533.17 D	
Total				**2,896.44**
(D) Innovative Business Solutions, Inc. Admin Debit				**-2,896.44**
Your Remaining Tax Liability				**0.00**

Vendor Liabilities

No Data

Billing

Invoice Total	**88.30**
Innovative Business Solutions, Inc. Admin Debit	**-88.30**
Amount Due	**0.00**

Total

Total	**15,842.39**
Innovative Business Solutions, Inc. Admin Debit	**-15,842.39**
Total of Your Responsibility	**0.00**

Recap

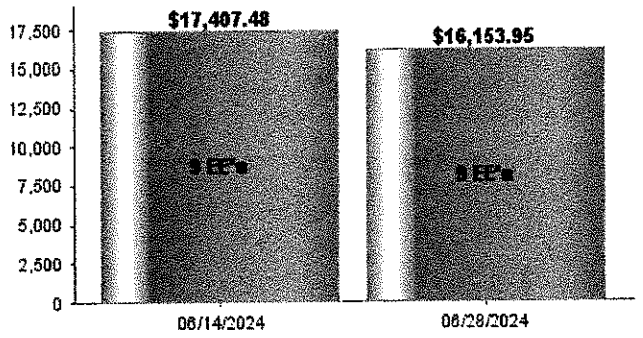
Innovative Business S	**Date**	**Bank Account #**	**$ Amount**
Billing	06/27/2024	xxxxxx2200	88.30
Tax Payment	06/27/2024	xxxxxx2200	2,896.44
Empl. Dir. Dep. SPA	06/27/2024	xxxxxx2200	12,857.65
		Total Debits	**15,842.39**

Cash Requirements: xxxxxx2200	**$ Amount**
Billing	88.30
Tax Payment	2,896.44
Empl. Dir. Dep. SPA	12,857.65
Total	**15,842.39**

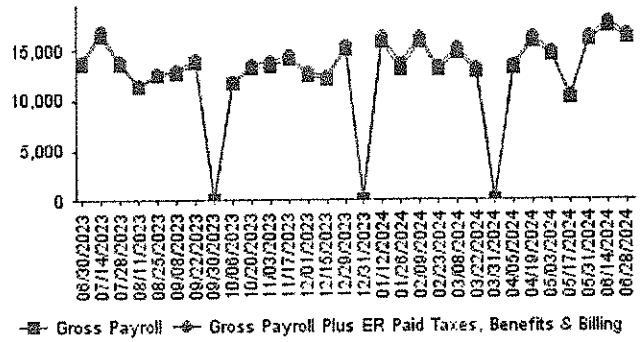
General Ledger Summary

	Debit/Exp.	**Credit/Liab.**
Earning	16,153.95	
ER Tax (Offset)	415.42	
Invoice	88.30	
Invoice		88.30
ER Tax		415.42
Deduction		815.28
Tax		2,481.02
Direct Deposit		12,857.65
	16,657.67	**16,657.67**

Comparison To Last Pay Period - Gross Wages



Rolling 12 Month Payroll View



Grouped By: None
Sorted By: None
Filtered By: None

Innovative Business Solutions, Inc.
P: (707)586-4300, F: (877)586-4303
innovative.notification@SaaShr.co
Kenwood Fire Protection

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Kenwood Fire Protection District
Profit & Loss Budget vs. Actual
July 2023 through June 2024

	Jul '23 - Jun 24	Budget	$ Left in Budget	% of Budget Used
Ordinary Income/Expense				
Income				
10 - Tax Revenue				
1000 - Prop Taxes - CY Secured	985,272.27	1,065,732.00	-80,459.73	92.45%
1001 - CY Direct Charges	391,681.18	425,626.00	-33,944.82	92.03%
1040 - Property Tax - CY Unsec	31,562.84	31,124.00	438.84	101.41%
1011 · SB2557 Prop Tax Admin	-10,613.00	-10,469.00	-144.00	101.38%
1050 · - Supplemental Prop Taxes -CY	13,060.48	35,399.00	-22,338.52	36.9%
1051 · -Supplemental Prop Taxes - PY	-42.72	-66.00	23.28	64.73%
1059 · - Prop Taxes - PY, Unsecured	0.00	1,222.00	-1,222.00	0.0%
1060 · Prop Taxes - PY, Secured	-421.95	129.00	-550.95	-327.09%
1061 · PY Direct Charges	1,646.68	339.00	1,307.68	485.75%
1070 · State-Other In-Lieu Tax	18.71	19.00	-0.29	98.47%
1500 · Wildfire Tax Loss	0.00	2,503.00	-2,503.00	0.0%
Total 10 - Tax Revenue	1,412,164.49	1,551,558.00	-139,393.51	91.02%
17 - Use of Money/Prop				
1700 - Interest on Pooled Cash	495.35	0.00	495.35	100.0%
1700-01 · Other Interest Earnings	139,617.20	70,000.00	69,617.20	199.45%
Total 17 - Use of Money/Prop	140,112.55	70,000.00	70,112.55	200.16%
20 - Intergovernmental Revenues				
2050 · Stabilization Payment	0.00	120,000.00	-120,000.00	0.0%
2060 · Revenue Sharing	196,750.00	187,560.00	9,190.00	104.9%
2081 - Highway Rentals	8.35	5.00	3.35	167.0%
2440 - HOPTR	2,319.26	7,079.00	-4,759.74	32.76%
Total 20 - Intergovernmental Revenues	199,077.61	314,644.00	-115,566.39	63.27%
30 - Charges for Services				
3661 - Fire Control Services	0.00	3,971.00	-3,971.00	0.0%
Total 30 - Charges for Services	0.00	3,971.00	-3,971.00	0.0%

Kenwood Fire Protection District
Profit & Loss Budget vs. Actual
July 2023 through June 2024

	Jul '23 - Jun 24	Budget	$ Left in Budget	% of Budget Used
40 - Miscellaneous Revenues				
4040 · Miscellaneous Revenue	0.00	24,789.00	-24,789.00	0.0%
4640 · Operating Transfer In-Roll Over	0.00	39,250.00	-39,250.00	0.0%
Total 40 - Miscellaneous Revenues	0.00	64,039.00	-64,039.00	0.0%
Total Income	1,751,354.65	2,004,212.00	-252,857.35	87.38%
Gross Profit	1,751,354.65	2,004,212.00	-252,857.35	87.38%
Expense				
50 · Salaries/Emp Benefits				
Gross Wages				
5910-Perm Positions	1,133,060.81	990,000.00	143,060.81	114.45%
5911-Extra Help	70,065.55	68,000.00	2,065.55	103.04%
5912-Overtime	50,314.41	66,500.00	-16,185.59	75.66%
Total Gross Wages	1,253,440.77	1,124,500.00	128,940.77	111.47%
5913 · Director Stipend	1,553.82	1,650.00	-96.18	94.17%
5914 · Volunteer Stipend	10,209.26	17,000.00	-6,790.74	60.05%
5922 · FICA ER Expense	3,621.14	9,000.00	-5,378.86	40.24%
5923 · CALPERS Retirement	81,775.38	78,000.00	3,775.38	104.84%
5924 · Medicare ER Exp	5,807.63	8,500.00	-2,692.37	68.33%
5930 · CALPERS Health/Dental/Visi	84,741.01	85,000.00	-258.99	99.7%
5940 - WORKERS COMP	69,932.00	69,000.00	932.00	101.35%
Total 50 · Salaries/Emp Benefits	1,511,081.01	1,392,650.00	118,431.01	108.5%
60 - Services/Supplies				
6021- · Clothing/Personal	0.00	1,500.00	-1,500.00	0.0%
6020-Clothing/Personal	1,478.73	4,000.00	-2,521.27	36.97%
6022-Clothing/Safety	1,784.55	10,000.00	-8,215.45	17.85%

Kenwood Fire Protection District
Profit & Loss Budget vs. Actual
July 2023 through June 2024

	Jul '23 - Jun 24	Budget	$ Left in Budget	% of Budget Used
6040-Communications	8,869.84	10,000.00	-1,130.16	88.7%
6080-Household Expense	3,184.51	5,000.00	-1,815.49	63.69%
6100-Insurance	25,739.26	27,300.00	-1,560.74	94.28%
6140-Maintenance-Equipment	21,042.90	21,100.00	-57.10	99.73%
6180-Maintenance-Bldgs/Imp.	11,235.43	9,000.00	2,235.43	124.84%
6280-Memberships	2,470.00	7,200.00	-4,730.00	34.31%
6400-Office Expense	3,221.89	5,000.00	-1,778.11	64.44%
6457-Computer Charges	3,504.60	7,900.00	-4,395.40	44.36%
6461-Supplies/Expenses(Ops)	788.30	5,500.00	-4,711.70	14.33%
6500-Professional/Special Svcs.				
6500.01 · Professional/Special Services	11,374.93	11,000.00	374.93	103.41%
6500.02 · Bank/Bankcard Service Charges	340.63			
6500.03 · PR Processing Fee	2,586.00			
Total 6500-Professional/Special Svcs.	14,301.56	11,000.00	3,301.56	130.01%
6526-REDCOM/Dispatch	3,852.20	15,000.00	-11,147.80	25.68%
6576-Actuarial Services	0.00	7,100.00	-7,100.00	0.0%
6587-LAFCO Charges	1,230.00	2,730.00	-1,500.00	45.06%
6630-Audit/Accounting Srvc.	7,475.00	8,500.00	-1,025.00	87.94%
6637-Prop.Tax Admin Fee	240.00	500.00	-260.00	48.0%
6800-Public/Legal Notices	885.00	1,000.00	-115.00	88.5%
6880-Small Tools/Equip.	7,412.14	7,700.00	-287.86	96.26%
7005-Election Expense	0.00	5,000.00	-5,000.00	0.0%
7120-Training/InService	8,889.12	9,500.00	-610.88	93.57%
7201-Gas/Oil/Fuel	11,751.19	18,400.00	-6,648.81	63.87%
7300-Trans./Travel/Meetings	2,305.02	2,500.00	-194.98	92.2%
7320-Utilities	16,653.01	17,050.00	-396.99	97.67%
Total 60 - Services/Supplies	158,314.25	219,480.00	-61,165.75	72.13%

Kenwood Fire Protection District
Profit & Loss Budget vs. Actual
July 2023 through June 2024

	Jul '23 - Jun 24	Budget	$ Left in Budget	% of Budget Used
8510 · Capital Outlay-Bldg Imp	0.00	10,000.00	-10,000.00	0.0%
8560 · Capital Outlay-Equipment	0.00	10,000.00	-10,000.00	0.0%
8620-UNCLM-OT-Within a Fund	33,884.11	45,100.00	-11,215.89	75.13%
8642-General-To/From -Trust	0.00	326,982.00	-326,982.00	0.0%
Total Expense	1,703,279.37	2,004,212.00	-300,932.63	84.99%
Net Ordinary Income	48,075.28	0.00	48,075.28	100.0%
Other Income/Expense				
Other Income				
Bank Interest Earned	866.59			
Total Other Income	866.59			
Net Other Income	866.59			
	48,941.87	0.00	48,941.87	100.0%