

**KENWOOD FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
NOVEMBER 12, 2019**

MEETING: Meeting called to order at 16:00 hrs. Cooper, Kempers, McIntosh, Doss, Moretti and Chief Bellach were present.

MINUTES: MSP McIntosh/Cooper to approve the minutes of October 14, 2019. MSP McIntosh/Doss to approve the minutes of November 6, 2019.

ROSTER REPORT: 17 Volunteers, 5 Full-Time and 5 Part-Time.

CLAIMS APPROVAL: MSP McIntosh/Cooper to approve CR #19-20-05 for \$34,465.42 and payrolls 10/11/19 for \$15,338.20 and 10/22/19 for \$20,907.44.

Director Doss asked a question regarding CALPERS and our unfunded liability. He wanted to know what our total unfunded and funded liability was and what our current balance is with PERS and our actuarial fund. Chief Bellach stated that he did not have that currently available for the meeting and would look into our account with PERS and present it to the Board at the next meeting. Director Kempers also noted that we need to look at the reorganization and how our current employees could move into a new retirement plan with the County and still be in PERS.

PUBLIC APPEARANCES: Joe Benguerel, from the public asked, in whole, would the reorganization cause Kenwood Fire District and all the other districts involved to have a large deficit regarding unfunded liability? Is it wise for the district to increase the current unfunded liability? Chief Bellach explained that all the districts involved in the reorganization would compile all their unfunded liability together and current budget funds would be allocated in whole, to continue to pay that unfunded liability for the new fire district. In addition, if the new Sonoma County Tax Measure passes, we would be using those funds to offset costs of hiring and station improvements throughout the new fire district. Mr. Benguerel also asked how many of our board members could potentially be on the new board for the new fire district. Depending on how many board members the new district will have, it could be 1 or 2 of our current directors. This would only happen if Kenwood joined the reorganization initially.

Kenwood Fire District Engineer Bob Molesworth, from the public, made a comment regarding the current ambulance coverage levels and ALS vs BLS Engine Company staffing. He asked the Board if they believed that their families and the community deserve a higher level of service with the reorganization due to the current posting of ambulances and using ALS mutual aid engines for the closest ALS.

OLD BUSINESS: MSP Moretti/Doss to adopt the Liability Risk Coverage Agreement with FAIRA. MSP Doss/Kempers to adopt Resolution 19-20-01 the Sixth Amended JPA Agreement with

FAIRA. Director Doss had asked that the Personnel Ad Hoc Committee – Review of Policies be put on the agenda because of his learnings at the FDAC conference of the number of different type of fire agencies with-in the state (i.e., Volunteer, combination, paid call, full time departments) He stated it is an issue on how all these different types of departments work together. He would like to have a better understanding on how the relationship at Kenwood is between the community based volunteers and the paid staff. He would like to see what policies are in place to see how they work together. An Ad Hoc committee could meet to review the policies. The committee will include Chief Bellach and Directors Doss and Cooper, adding District members as well.

MSP Doss/Kempers to amend the minutes of August 13, 2019. The Board received a handout from Tony Ghisla. (See attached exhibit).

CHIEF'S REPORT: Chief Bellach invited Bill Adams to speak on the election process and dates for a potential measure to increase the current Benefit Assessment Tax. (See attached exhibits) There was an open discussion regarding election dates and filing deadlines. An outline of the process and estimated cost was discussed. A 2/3 Vote will be needed to pass a measure. Director Kempers was concerned regarding Attorney Bill Adams representing us for a tax measure as well as the reorganization. He thought it might be a conflict of interest. Bill Adams stated his firm represents every fire district in the County. Chief Bellach stated that Mr. Adams was here to represent us and nothing else. There is no conflict of interest.

Richard Gulson from the public, asked if the district could look at a resolution from a previous district measure that had been formed to see the language. Chief Bellach replied that we could. He also stated that the FSWG group has taken the place of the Fire Service Advisory Council. Mr. Gulson also suggested getting some guest speakers to help facilitate a community meeting for the reorganization.

Director Doss requested that we get a copy of a completed Resolution along with other measure documents to view.

Chief Bellach requested Bill Adams give an estimate of what our cost in legal fees could be with a new tax measure for our next meeting.

A community meeting date was set for December 3, 2019 at 6:30 p.m. to educate the community on the reorganization.


A special meeting for November 19, 2019 was set to view documents regarding a Special Election for interest in a Kenwood Tax Measure.

Chief Bellach reported that Engine 3182 will need to be towed to a shop in Windsor to have the front steering properly repaired. Additionally, the cost may be up to \$5,000.00.

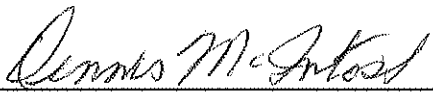
Director Moretti requested information on our up staffing and how crews performed on the Kincade fire. Chief Bellach stated that we had a great response from the volunteers and part-time employees for up staffing. Engines 3182 and 3160 were sent to the Kincade fire and the crews got live fire, along with structure defense experience.

GOOD of the ORDER: None.

Respectfully submitted,



Attest:



Assessment Tax Measure Timeline and Costs

Elections:

March 2020 – Filing dates Nov. 6, 2019 – Dec. 6, 2019

May 2020 Mail-in (Pending) Feb 1st Polling

Nov. 2020 - Filing dates July 13, 2020 – Aug. 7, 2020

March 2021 (Pending) – Filing dates Nov. 6, 2020 – Dec. 6, 2020

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- Resolutions and draft ordinance must be publicly noticed and adopted by the Board and then submitted to the Registrar of Voters.

a. Costs are between \$5-10 per registered voter.

b. Public notice period is about 10-14 days, so this must be done in advance or requires special meetings

- Legal: We will also need to work extremely close with Bill Adams on all aspects of the measure and campaign. Expect additional legal fees for this work.
- Consultant. A consultant should be engaged approximately 8 months in advance of the election. The earlier, the better. For both VOM and GE the costs for consultant work including mailers, signs etc. was \$20K each. This was with a huge discount from Herb Williams, who is no longer with us. Expect this cost to be in the area of \$30K or more.
- Campaign Committee: A community and firefighter association based campaign committee is necessary to work with the consultant, including a Treasurer to register the campaign with the State.
 - a. We must have complete buy-in from the Board, career Firefighters and Volunteers.

**KENWOOD FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
August 13, 2019
Amended November 12th, 2019**

MEETING: Meeting called to order at 16:00 hrs. Cooper, Kempers, McIntosh, Doss, Moretti and Chief Bellach were present.

MINUTES: MSP McIntosh/Kempers to approve the minutes of July 9, 2019.

ROSTER: 20 Volunteers, 5 Full-Time & 4 Part-Time.

CLAIMS APPROVAL: MSP Doss/Moretti to approve CR #19-20-2 for \$29,808.39 and payrolls 7/5/19 for \$16,292.21 and 7/19/19 for \$16,311.73.

OLD BUSINESS: None.

Tony Ghisla from the public had questions for the board in regards the Region III reorganization. (See attached questions for the board)

CHIEF'S REPORT: Chief Bellach advised Board on ad in Firetrader.com on sale of the Engine. He advised the Board of the completion of FY 19/20 Benefit Tax Assessment of \$45,100.00. The Board was updated on the attendance for the Fire District Leadership Class. Questions for the Master Plan Meeting were discussed. Chief Bellach also gave a report on facility improvements and plans to report back with more information. Advised the Board of the Notifications and Warning Community Meeting on August 21, 2019 at 6:00 pm to be held at the station.

GOOD of the ORDER: None.

Respectfully submitted,

Attest:

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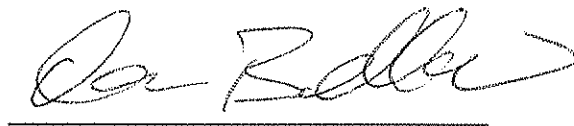
CLAIMS APPROVAL: MSP Doss/Moretti to approve CR #19-20-1 for \$29,808.39 and payrolls 7/5/19 for \$16,292.21 and 7/19/19 for \$16,311.73.

OLD BUSINESS: None.

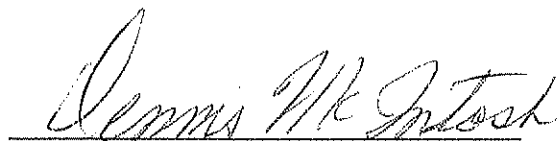
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GOOD of the ORDER: None.

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Attest:



Questions for Kenwood Fire Department Board of Directors

Regarding Sonoma Valley Fire's Acquisition of Kenwood Fire Department August, 13, 2019

Overall question is why does the Board believe being acquired by Sonoma Valley to be good for the Community?

- Better service – what does that mean?
- Budget issues-what does the financial analysis look like?
- What does the Board believe the Department will look like after the acquisition?
- What will be the eventuality of the Volunteers from the Board's perspective?
- The Board needs to be a statement of their intentions to the Membership and/or at a minimum let the Membership know their thoughts on the idea of being acquired by Sonoma Valley